



## THE GEORGE TELEGRAPH TRAINING INSTITUTE Tamluk Centre

Ratnali (Near Maniktala - Employment Exchange), Registry Office Building, Ph: 9735521383  
E-mail: tk@georgetelegraph.org

### ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2019

Refer to Computer Courses Chart for Computer Software courses  
Issued on 22nd December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees	
								Fees	Fees	Fees	
<b>ELECTRONICS &amp; ELECOMMUNICATION</b>											
1	Computer Hardware & Networking Engineering (with Networking - (LAN))	18	3	3 hours.	✓						Appeared Class XII Board Exam.
2	Computer Hardware Technician	6	3	3 hours.	✓						Passed Class X Board Exam. + qualification in basic electronics
3	Mobile & Telephone Repairing Technician	12	3	3 hours	✓						Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT	6									Completed Module I
	Module II : Computer Software Overview, Mobile handsets (GSM)	6									
4	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓						Passed Class IX
<b>ELECTRICAL</b>											
5	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/ week (4daysX3hrs+1day X4hrs)	✓						Appeared Class X Board Exam.
	Armature Winder										6
<b>CIVIL &amp; MECHANICAL</b>											
7	Automobile Engineering	24	3	3 hours.	✓						Passed Class X Board Exam.
8	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓						Appeared Class X Board Exam.
9	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓						Passed Class X Board Exam.
10	Air-conditioning & Refrigeration Technician	12	3	3 hours	✓						Passed Class IX
	Part I	6									Completed Part I
	Part II	6									
11	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓						Class IX
12	Civil Draughtsmanship (with CAD)	12	5	15 hours/week (5daysX3hrs.)	✓						Passed Class X Board Exam.
	Part I	6									Completed Part I
	Part II	6		16 hours/week (4daysX3hrs+1day X4hrs)							
13	CIVIL CONSTRUCTION TECHNOLOGY	12	3	4 hours	✓						Passed Class XII Board Exam.
14	Field Surveying (with CAD Overview)	12	3	3 hours.	✓						Passed Class X Board Exam.
<b>COMMERCIAL</b>											
15	Telephone Operator & Receptionist (with Computer Software Overview)	6	3	3 hours 45 min.	✓						Passed Class X Board Exam.
16	Professional Executive Secretary	12	5	4 1/2 hrs.	✓						Graduation
<b>COMMUNICATION</b>											
17	Advanced Spoken English	6	3	2 hours							Passed Class X Board Exam.
<b>Class Time and Class Day may vary in exigency of circumstance</b>											
Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						<b>Instalment to be paid within the following Dates</b>					
						Second Instalment			Final Instalment		
						-			20th July 2019		
						15th Oct 2019			15th April 2020		
N.B. The following documents are required at the time of admission						<b>PROSPECTUS: Rs.150/-</b>					
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)					
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION						By order		Gora Dutta		Principal	



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### ADMISSION PARTICULARS: COMPUTER SOFTWARE

Session: April - May 2019

Refer to Main Chart for other courses

Issued on 22nd December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Fees payable under Installment		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
						Fees	Fees	Fees	Fees	
<b>COMPUTER SOFTWARE</b>										
1	<b>Computer Application &amp; Programming (CAP)</b>	12								Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6	4	3 hours.	✓					
	<i>Module II: Overview on HTML, Front Page &amp; Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.</i>	6								
2	<b>Computer Aided Drafting (CAD)</b>	6								D'man/Polytech
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1	3	2 hours						
	<i>Module I: Drafting Concepts ■ Basic CAD</i>	2								Completed ATE/ARE from GTTI
	<i>Module II: Intermediate CAD &amp; Advanced CAD</i>	3								
3	<b>Computerised Financial Accounting (CFA)</b>	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
4	<b>Computerised Financial Accounting (CFA)</b>	6	4	2 hours	✓					Passed Class XII Board Exam. (Non-Com.)
<b>Class Time and Class Day may vary in exigency of circumstance</b>										
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						<b>Instalment to be paid within the following Dates</b>				
For courses of six months in duration						<b>20th april 2019</b>				
For courses of one year in duration						<b>30th Oct 2019</b>				
N.B. The following documents are required at the time of admission						<b>PROSPECTUS: Rs.150/-</b>				
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION						by order		<b>Gora Dutta</b>		Principal