



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Midnapore Centre

Bhuniapara station Road, Mouza-Sekhpara, Word No.-25 P.S.:Kotwali, District :Paschim Medinipur Pin :721101 Ph: 8335062606 E-mail: mdn@georgetelegraph.org



ADMISSION PARTICULARS: MAIN CHART

Session: April-May 2019

Refer to Computer Courses Chart for Computer Software courses
Issued on 4th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one Lump		Fees payable under Instalment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day				Course Fees	University Certification Fees	1st Instalment Fees	2nd / Final Instalment Fees	3rd / Final Instalment Fees	
						(A)	(B)		(C)	(D)	(E)		
ELECTRONICS & TELECOMMUNICATION													
1	Electronics & Telecommunication Engineering	36	4	3 hours.	✓							Passed Class X Board Exam.	
2	Electronics & Electrical Equipment Engineering (Household)	12	3	3	✓							Passed Class X Board Exam.	
3	Computer Hardware Engineering with Networking	18	3	3 hours.	✓							Appeared Class XII Board Exam.	
4	Computer Hardware Technician	6	3	3 hours.	✓							Passed Class X Board Exam. + qualification in basic electronics	
6	CCTV Installation Technician	3	3	3 hours		✓						Appeared Class X Board Exam.	
7	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT, Cordless	6	3	3 hours	✓							Completed Module I	
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6											
8	Mobile & Telephone Repairing Mechanic (with EPBT Cordless, Mobile handsets)	6	3	3 hours	✓							Passed Class IX	
ELECTRICAL													
9	Electrical Technician	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓							Appeared Class X Board Exam.	
10	Armature Winder	6	4	3 hours		✓						Class IX	
CIVIL & MECHANICAL													
11	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.	
12	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓							Appeared Class X Board Exam.	
13	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.	
14	Air-conditioning & Refrigeration Technician	12			✓							Passed Class IX	
	Part I	6	3	3 hours								Completed Part I	
	Part II	6	3	3 hours.									
15	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓							Class IX	
16	Civil Draughtsmanship (with CAD)	12			✓							Passed Class X Board Exam.	
	Part I	6	5	15 hours/week (5daysX3hrs.)								Completed Part I	
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs.)									
17	Field Surveying (with CAD Overview)	12	3	3 hours.	✓							Passed Class X Board Exam.	
COMMERCIAL													
18	Professional Executive Secretary	12	5	4 1/2 hrs.	✓							Graduation	
19	Stenography	6	3	2		✓						Passed Class X Board Exam.	
20	Stenography	12	3	3 hours		✓						Passed Class X Board Exam.	
COMMUNICATION													
21	Communicative English and Personality Development	3 month (40 hours)	2	2 hours								GTTI Existing students	
22	Spoken English	3 month	3	2 hours		✓						Passed Class X Board Exam.	
23	Advanced Spoken English	6 month	3	2 hours		✓						Passed Class X Board Exam.	
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							Instalment to be paid within the following Dates						
For courses of six months in duration							Second Instalment			Final Instalment			
							-			20th July, 2019			
For courses of one year and more in duration							15th Oct, 2019			15th April, 2020			
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-						
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Instalment scheme: Admission Fees +Instalment Fees i.e (A+C)						
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order		Gora Dutta		Principal		



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Maity Hatchery Complex B.T. College road Karanitala Paschim Midnapur Pin: 721101 Ph: 8335062606 E-mail: mdn@georgetelegraph.org

ADMISSION PARTICULARS: COMPUTER SOFTWARE

Session: April-May 2019

Refer to Main Chart for other courses

Issued on 4th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one Lump		Fees payable in Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day				Course Fees	University Certification Fees	1st Installment Fees	Final Installment Fees		
COMPUTER SOFTWARE													
1	Computer Application & Programming (CAP)	12	3	4 hours.	✓								Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6											
	Module II : Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.	6											
2	Office & Internet	6	3	2 hours	✓								Passed Class X Board Exam.
	Base Module: Computer Fundamentals n Operating Systems	1											
	Module I: Word n Excel n PowerPoint n Internet (Browsing & E-mailing)	2											
	Module II: Outlook n Access n PhotoDraw n Publisher	3											
3	Computer Aided Drafting (CAD)	6	3	2 hours		✓							D'man/Polytech.
	Base Module: Computer Fundamentals n Operating Systems n IT Concepts	1											
	Module I: Drafting Concepts n Basic CAD	2											
	Module II: Intermediate CAD & Advanced CAD	3											
4	Computerised Financial Accounting (CFA)	6		3 2 hours	✓								Passed Class XII Board Exam.(Com.)
5	Computerised Financial Accounting (CFA)	6		4 2 hours	✓								Passed Class XII Board Exam. (Non-
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