



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Khosbag Center

Indus, Khosbag Bankura, West Bengal Pin 722205



ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2019

Refer to Computer Courses Chart for Computer Software courses
Issued on 27th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme				Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees	Final Installment Fees	
								Fees	Fees	Fees	Fees	
						(A)	(B)	(C)	(D)	(E)	(F)	
ELECTRONICS & TELECOMMUNICATION												
1	Computer Hardware & Networking Engineering (with Networking - (LAN))	18	3	3 hours.	✓							Appeared Class XII Board Exam.
2	Computer Hardware Technician	6	3	3 hours.	✓							Passed Class X Board Exam. + qualification in basic electronics
3	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT	6	3	3 hours	✓							Completed Module I
	Module II : Computer Software Overview, Mobile handsets (GSM)	6										
4	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓							Passed Class IX
ELECTRICAL												
5	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/ week (4daysX3hrs+1dayX4hrs)	✓							Appeared Class X Board Exam.
CIVIL & MECHANICAL												
6	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
7	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓							Appeared Class X Board Exam.
8	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
9	Air-conditioning & Refrigeration Technician	12			✓							Passed Class IX
	Part I	6	3	3 hours								Completed Part I
	Part II	6	3	3 hours.								
10	Civil Draughtsmanship (with CAD)	12			✓							Passed Class X Board Exam.
	Part I	6	5	15 hours/week (5daysX3hrs.)								Completed Part I
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)								
11	Field Surveying amin	6	3	3 hours								
COMMERCIAL												
12	Professional Executive Secretary	12	5	4 1/2 hrs.	✓							Graduation
COMMUNICATION												
13	Spoken English	3	3	2 hours								Passed Class X Board Exam.
14	Advanced Spoken English	6	3	2 hours								Passed Class X Board Exam.
Class Time and Class Day may vary in exigency of circumstance												
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						Instalment to be paid within the following Dates						
For courses of six months in duration						Second Instalment			Final Instalment			
For courses of one year and more in duration						15th Oct 2019			20th July 2019			
For courses of one year and more in duration						15th Oct 2019			15th April 2020			
N.B. The following documents are required at the time of admission						PROSPECTUS: Rs.150/-						
A. Photocopy of age-proof Certificate						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)						
B. Photocopy of last board/council/university examination Mark Sheet/Certificate												
C. 3 copies of recent passport size photograph												
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION						By order		Gora Dutta		Principal		



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ADMISSION PARTICULARS: COMPUTER SOFTWARE

Transforming the skill landscape

Session: April - May 2019

Refer to Main Chart for other courses

Issued on 27th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	Admission Fees	Course Fees if paid in one Lump Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
COMPUTER SOFTWARE										
1	Computer Application & Programming (CAP)	12								Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	4	3 hours.	✓					
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6								
2	Computer Aided Drafting (CAD)	6								D'man/Polytech. Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1	3	2 hours						
	Module I: Drafting Concepts ■ Basic CAD	2								
	Module II: Intermediate CAD & Advanced CAD	3								
3	Computerised Financial Accounting (CFA)	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						Instalment to be paid within the following Dates				
For courses of six months in duration						20th July 2019				
For courses of one year in duration						30th Oct 2019				
N.B. The following documents are required at the time of admission						PROSPECTUS: Rs.150/-				
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
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