



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Joynagar Centre

38, N.S. Road, Joynagar-Majilpur, 24 Pgs (South), Ph. : 9836666773

ADMISSION PARTICULARS: MAIN CHART

Session: April-May 2019

Refer to Computer Courses Chart for Computer Software courses
Issued on 4th December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fee	Course Fees if paid in one Lump	University Certification Fees	Course Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day						1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees	
							Fees (A)	Fees (B)		Fees (c)	Fees (D)	Fees (E)	
ELECTRONICS													
1	Computer Hardware Engineering with Networking	18	3	3 hours	✓								Appeared Class XII Board Exam.
2	Advance Network Engineering	6	3	3		✓							H.S. + 1 year exp. In Computer Hardware or passed Comp Hardware Engg.
3	CCTV Installation Technician	3	3	3 hours		✓							Appeared Class X Board Exam.
4	Mobile & Telephone Repairing Technician	12											Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT	6			✓								Completed Module I
	Module II : Computer Software Overview, Mobile handsets (GSM)	6	3	3 hours									
5	Mobile & Telephone Repairing Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓								Passed Class IX
6	Certificate course in Smart Phone Repairing (Junior Technician Level)	3	3	3 hours		✓							Passed Class VIII Exam.
7	Certificate course in Smart Phone Repairing (Senior Technician Level)	3	3	3 hours		✓							Passed Class VIII Exam.
ELECTRICAL													
8	Electrical Technician	12											Appeared Class X Board Exam.
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)		5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓								
CIVIL & MECHANICAL													
9	Automobile Engineering	24	3	3 hours.	✓								Passed Class X Board Exam.
10	Automobile Technician (Two & Three Wheeler)	12	3	3 hours	✓								Appeared Class X Board Exam.
11	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓								Passed Class X Board Exam.
12	Air-conditioning & Refrigeration Technician	12			✓								Passed Class IX
	Part I	6	3	3 hours									Completed Part I
	Part II	6	3	3 hours.									
13	Civil Draughtsmanship (with CAD)	12			✓								Passed Class X Board Exam.
	Part I	6	5	15 hours/week (5daysX3hrs.)									Completed Part I
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)									
COMMERCIAL													
14	Office Management	10	3	3 hours		✓							Passed Class XII Board Exam.
15	Professional Executive Secretary	12	5	4 ½ hrs.	✓								Graduation
16	Telephone Operator & Receptionist (with computer software overview)	6	3	3 hours 45 min.		✓							Passed Class X Board Exam.
COMMUNICATION													
17	Communicative English and Personality Development	3 month (40 hours)	2	2 hours									GTTI Existing students
18	Advanced Spoken English	6 month	3	2 hours		✓							Passed Class X Board Exam.
<i>Class Time and Class Day may vary in exigency of circumstance</i>													
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above										Instalment to be paid within the following Dates			
										Second Instalment		Final Instalment	
For courses of six months in duration												20th July, 2019	
For courses of one year and more in duration										15th Oct, 2019		15th April, 2020	
N.B. The following documents are required at the time of admission										PROSPECTUS: Rs.150/-			
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph										Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION										By order		Gora Dutta Principal	



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ADMISSION PARTICULARS: COMPUTER COURSES

Session: April-May 2019

Refer to Main Chart for other courses

Issued on 4th December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fee	Course Fees if paid in one Lump	University Certification Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day						1st Installment	Final Installment	
COMPUTER SOFTWARE												
1	Computer Application & Programming (CAP)	12										Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	3	4 hours	✓							
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6										
2	Office & Internet	6										Passed Class X Board Exam.
	Base Module: Computer Fundamentals n Operating Systems	1	3	2 hours	✓							
	Module I: Word n Excel n PowerPoint n Internet (Browsing & E-mailing)	2										
	Module II: Outlook n Access n PhotoDraw n Publisher	3										
3	Computer Aided Drafting (CAD)	6										D'man/Polytechnic. Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals n Operating Systems n IT Concepts	1	3	2 hours	✓							
	Module I: Drafting Concepts n Basic CAD	2										
	Module II: Intermediate CAD & Advanced CAD	3										
4	Computerised Financial Accounting (CFA)	6	3	2 hours	✓							Passed Class XII Board Exam.(Com.)
5	Computerised Financial Accounting (CFA)	6	4	2 hours	✓							Passed Class XII Board Exam. (Non-Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>												
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N.B. The following documents are required at the time of admission								PROSPECTUS: Rs.150/-				
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