



# THE GEORGE TELEGRAPH TRAINING INSTITUTE

## Haldia Centre

Haldia-Kukrahati Road, Chaitanyapur, Purba Medinipore, Pin - 721645 ☎ 9434242759  
E-mail: hld@georgetelegraph.org

### ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2019

Refer to Computer Courses Chart for Computer Software courses  
Issued on 22nd December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Course Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees		
						Fees	Fees	Fees	Fees	Fees		
<b>ELECTRONICS &amp; TELECOMMUNICATION</b>												
1	Electronics & Telecommunication Engineering (3 years)	36	4	3 hours.	✓						Passed Class X Board Exam.	
											Completed Part I	
2	Computer Hardware Engineering {with Networking - (LAN)}	18	3	3 hours.	✓						Appeared Class XII Board Exam.	
3	Computer Hardware Technician	6	3	3 hours.	✓						Passed Class X Board Exam. + qualification in basic electronics	
4	Mobile & Telephone Repairing Technician	12									Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT	6										
	Module II : Computer Software Overview, Mobile handsets (GSM)	6	3	3 hours	✓						Completed Module I	
5	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓						Passed Class IX	
<b>ELECTRICAL</b>												
6	Electrical Technician	12									Appeared Class X Board Exam.	
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)		5	16 hours/ week (4daysX3hrs+1day X4hrs)	✓							
7	Armature Winder	6	4	3 hours.							Class IX	
<b>CIVIL &amp; MECHANICAL</b>												
8	Automobile Engineering	24	3	3 hours.	✓						Passed Class X Board Exam.	
9	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓						Appeared Class X Board Exam.	
10	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓						Passed Class X Board Exam.	
11	Air-conditioning & Refrigeration Technician	12									Passed Class IX	
	Part I	6	3	3 hours	✓							
	Part II	6	3	3 hours.							Completed Part I	
12	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓						Class IX	
13	Civil Draughtsmanship (with CAD)	12									Passed Class X Board Exam.	
	Part I	6	5	15 hours/week (5daysX3hrs.)	✓							
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)							Completed Part I	
14	CIVIL CONSTRUCTION TECHNOLOGY	12	3	4 hours	✓						Passed Class XII Board Exam.	
15	Field Surveying (with CAD Overview)	12	3	3 hours.							Passed Class X Board Exam.	
<b>COMMERCIAL</b>												
16	Telephone Operator & Receptionist	6	3	3 hours 45 min.							Passed Class X Board Exam.	
	(with Computer Software Overview)											
17	Professional Executive Secretary	12	5	4 1/2 hrs.	✓						Graduation	
<b>COMMUNICATION</b>												
18	Advanced Spoken English	6	5	2 hours							Passed Class X Board Exam.	
<i>Class Time and Class Day may vary in exigency of circumstance</i>												
Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)							Instalment to be paid within the following Dates					
							Second Instalment		Final Instalment			
For courses of six months in duration							-		20th July 2019			
For courses of one year and more in duration							15th Oct 2019		15th April 2020			
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-					
A. Photocopy of age-proof Certificate							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)					
B. Photocopy of last board/council/university examination Mark Sheet/Certificate												
C. 3 copies of recent passport size photograph												
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order		Gora Dutta		Principal	



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### ADMISSION PARTICULARS: COMPUTER SOFT

**Session: April - May 2019**

Refer to Main Chart for other courses

Issued on 22nd December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
					Fees	Fees	Fees	Fees		
<b>COMPUTER SOFTWARE</b>										
1	<b>Computer Application &amp; Programming (CAP)</b>	12								Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6	3	4 hours.	✓					
	<i>Module II: Overview on HTML, Front Page &amp; Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.</i>	6								
3	<b>Computer Aided Drafting (CAD)</b>	6								D'man/Polytech
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1	3	2 hours						
	<i>Module I: Drafting Concepts ■ Basic CAD</i>	2								Completed ATE/ARE from GTTI
	<i>Module II: Intermediate CAD &amp; Advanced CAD</i>	3								
4	<b>Computerised Financial Accounting (CFA)</b>	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
5	<b>Computerised Financial Accounting (CFA)</b>	6	4	2 hours	✓					Passed Class XII Board Exam. (Non-Com.)
<b>Class Time and Class Day may vary in exigency of circumstance</b>										
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