



**THE GEORGE TELEGRAPH TRAINING INSTITUTE
Guwahati Centre**

180, Rajgarh Road, (Beside - Directorate of Sainik Welfare, Assam), Guwahati - 781007) (0361) 246-3697/246-3835

E-mail: gwh@georgetelegraph.org / georgetelegraph@rediffmail.com



**ADMISSION PARTICULARS
Session: April-May 2019**

Issued on 6th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Instalment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Instalment Fees	2nd / Final Instalment Fees	Final Instalment Fees	
							Fees	Fees	Fees	
					(A)	(B)	(C)	(D)	(E)	
ELECTRONICS										
1	Computer Hardware Engineering with Networking	18	3	3 hours						Appeared Class XII Board Exam.
2	Computer Hardware Technician	6	3	3 hours						Passed Class X Board Exam. + qualification in basic electronics
3	Chip Level Laptop Repairing	6 months	3 days	3 hours						Passed Class X Board Exam.
4	Mobile & Telephone Repairing Technician	12	3	3 hours						Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT, Cordless	6								
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6								
5	Mobile & Telephone Repairing Mechanic <i>(with EPBT, Cordless, Mobile handsets)</i>	6	3	3 hours						Passed Class IX
6	Certificate Course in Smart Phone Repairing (Junior Technician Level)	3	3	3 hours						Passed Class VIII Exam.
7	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours						Passed Class VIII Exam.
8	CCTV Installation Technician	3	3	3 hours						Appeared Class X Board Exam.
ELECTRICAL										
9	Electrical Technician	12	5	16 hours/ week (4daysX3hrs+1dayX4hrs)						Appeared Class X Board Exam.
	<i>(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)</i>									
CIVIL & MECHANICAL										
10	Automobile Engineering	24	3	3 hours.						Passed Class X Board Exam.
12	Automobile Technician	12	3	3 hours						Appeared Class X Board Exam.
	<i>(Two & Three Wheeler)</i>									
13	Automobile Mechanic	6	3	3 hours						Passed Class VIII Exam
15	Air-conditioning & Refrigeration Engineering	24	3	3 hours.						Passed Class X Board Exam.
16	Air-conditioning & Refrigeration Technician	12	3	3 hours						Passed Class X Board Exam.
	Part I	6								
	Part II	6								
17	Air-conditioning & Refrigeration Mechanic	6	3	3 hours						Passed Class VIII Exam
COMMUNICATION										
20	BASIC COMPUTER AND PERSONALITY DEVELOPMENT	3	2	3 hours						Appeared Madhyamik
21	Communicative English and Personality Development	3 month (40 hours)	2	2 hours						Compulsory for GTTI Existing students
22	Spoken English	3 month	3	2 hours						Passed Class X Board Exam.
23	Advanced Spoken English	6 month	3	2 hours						Passed Class X Board Exam.
Class Time and Class Day may vary in exigency of circumstance							Instalment to be paid within the following Dates			
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							2nd / Final Instalment		Final Instalment	
For courses of three months in duration (where applicable)							-		Within 30th May 2019	
For courses of six months in duration							-		20th July, 2019	
For courses of one year and more in duration							15th Oct, 2019		15th April, 2020	
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-			
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Instalment scheme: Admission Fees +Instalment Fees i.e (A+C)			
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order		Gora Dutta Principal	



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Guwahati Centre

180, Rajgarh Road, (Beside - Directorate of Sainik Welfare, Assam), Guwahati - 781007) (0361) 246-3697/246-3835



ADMISSION PARTICULARS: COMPUTER COURSES

Session: April-May 2019

*Refer to Main Chart for other courses
Issued on 6th December 2018*

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Installment Fees	2nd / Final Installment Fees	
							Fees	Fees	
					(A)	(B)	(C)	(D)	
COMPUTER SOFTWARE									
1	Computer Application (CA) Module I: Computer Fundamentals & Operating System, Word & PowerPoint, Excel & Access, Outlook, Internet & E-mail Concepts, Oracle Presentation Project	6	3	2 Hours					Passed Class X Board Exam.
2	Office & Internet Base Module: Computer Fundamentals & Operating Systems	6	3	2 hours					Passed Class X Board Exam.
	Module I: Word & Excel & PowerPoint & Internet (Browsing & E-mailing)	1							
	Module II: Outlook & Access & PhotoDraw & Publisher	2							
3	Computerised Financial Accounting (CFA)	6	3	2 hours					Passed Class XII Board Exam.(Com.)
4	Computerised Financial Accounting (CFA)	6	4	2 hours					Passed Class XII Board Exam. (Non-Com.)
5	CERTIFIED PROFESSIONAL ACCOUNTANT	6	3	3 hours.					Pursuing Graduation in Commerce
<i>Class Time and Class Day may vary in exigency of circumstance</i>							Installment to be paid within the following Dates		
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							Final Installment		
For Courses of Six Months Duration							20th July, 2019		
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-		
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph					Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							by order Gora Dutta Principal		