



THE GEORGE TELEGRAPH TRAINING INSTITUTE Diamond Harbour Centre

New Town, Diamond Harbour, Dist.-South 24 Parganas, Pin - 743331,
Ph.- (03174) 256686, 9432644627, 9830158724 E-mail : dhr@georgetelegraph.org

ADMISSION PARTICULARS: MAIN CHART Session: April - May 2019

Refer to Computer Courses Chart for Computer Software courses



Issued on 22nd December 2018

Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Course Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees		
						Fees	Fees	Fees	Fees	Fees		
ELECTRONICS & TELECOMMUNICATION												
1	Electronics & Telecommunication Engineering (3 years)	36	4	3 hours.	✓						Passed Class X Board Exam. Completed Part I	
2	Computer Hardware Technician	6	3	3 hours	✓						Passed Class X Board Exam. + qualification in basic electronics	
3	Computer Hardware & Networking Engineering {with Networking - (LAN)}	18	3	3 hours	✓						Appeared Class XII Board Exam.	
4	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓						Passed Class IX	
5	Mobile & Telephone Repairing Technician	12	3	3 hours	✓						Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT	6									Completed Module I	
	Module II : Computer Software Overview, Mobile handsets (GSM)	6										
ELECTRICAL												
6	Electrical Technician	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓						Appeared Class X Board Exam.	
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)											
CIVIL & MECHANICAL												
7	Automobile Engineering	24	3	3 hours	✓						Passed Class X Board Exam.	
8	Automobile Technician	12	3	3 hours.	✓						Appeared Class X Board Exam.	
	(Two & Three Wheeler)											
9	Air-conditioning & Refrigeration Engineering	24	3	3 hours	✓						Passed Class X Board Exam.	
10	Air-conditioning & Refrigeration Technician	12	3	3 hours	✓						Passed Class IX	
	Part I	6									Completed Part I	
	Part II	6										
11	Civil Draughtsmanship (with CAD)	12	5	15 hours/week (5daysX3hrs.) 16 hours/week (4daysX3hrs+1dayX4hrs)	✓						Passed Class X Board Exam.	
	Part I	6									Completed Part I	
	Part II	6										
12	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓						Class IX	
13	Field Surveying	12	3	3 hours.							Passed Class X Board Exam.	
	(with CAD Overview)											
14	Field Surveying (Amin)	6	3	3 hours.							Passed Class X Board Exam.	
COMMERCIAL												
15	Telephone Operator & Receptionist	6	3	3 hours 45 min.							Passed Class X Board Exam.	
	(with Computer Software Overview)											
Class Time and Class Day may vary in exigency of circumstance												
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)							Instalment to be paid within the following Dates					
							Second Instalment		Final Instalment			
							-		20th July 2019			
							15th Oct 2019		15th April 2020			
							PROSPECTUS: Rs.150/-					
The following documents are required at the time of admission												
A. Photocopy of age-proof Certificate												
B. Photocopy of last board/council/university examination Mark Sheet/Certificate												
C. 3 copies of recent passport size photograph												
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION									By order		Gora Dutta Principal	



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ADMISSION PARTICULARS: COMPUTER COURSES

Session: April - May 2019

Refer to Main Chart for other courses

Issued on 22nd December 2018



Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
	Computer Software									
						Fees	Fees	Fees	Fees	
1	Computer Application & Programming (CAP)	12								Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	4	3 hours	✓					
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6								
2	Office & Internet	6								Passed Class X Board Exam.
	Base Module: Computer Fundamentals ■ Operating Systems	1	3	2 hours	✓					
	Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)	2								
	Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher	3								
Internet & Web Publishing	3									
3	Base Module: PC Fundamentals ■ Operating Systems ■ IT Concepts ■ Internet	1	3	2 hours						Passed Class X Board Exam.
	Module I: Word ■ PhotoShop ■ HTML ■ FrontPage ■ Flash	2								
	Computer Aided Drafting (CAD)	6								
Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1	3	2 hours							
Module I: Drafting Concepts ■ Basic CAD	2									
Module II: Intermediate CAD & Advanced CAD	3									
5	Computerised Financial Accounting (CFA)				6	3	2 hours	✓		
6	Computerised Financial Accounting (CFA)	6	4	2 hours	✓				Passed Class XII Board Exam. (Non-Com.)	
Class Time and Class Day may vary in exigency of circumstance										
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)								Instalment to be paid within the following Dates		
For courses of six months in duration								20th July 2019		
For courses of one year and more in duration								15th Oct 2019		
N.B.	The following documents are required at the time of admission							PROSPECTUS: Rs.150/-		
	A. Photocopy of age-proof Certificate						Please Note:			
	B. Photocopy of last board/council/university examination Mark						At the time of admission:			
	C. 3 copies of recent passport size photograph						For one lump: Admission Fees +Course Fees i.e (A+B)			
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR							For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
							by order	Gora Dutta	Principal	