



Est'd. 1920

THE GEORGE TELEGRAPH TRAINING INSTITUTE

Coochbehar Centre

Khudiram Sarani, beside Excise office, Opposite Poddar Nursing Home, near Kachari More Cooch Behar-736101 Ph: (03582) 227260 E-mail: cbr@georgetelegraph.org



ADMISSION PARTICULARS : MAIN CHART

Session: April/May - 2019

Refer to Computer Courses Chart for Software courses

Issued on 6th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one	University Certification Fees	Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day			Fees	Fees		1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees	
							(A)	(B)		(C)	(D)	(E)	
ELECTRONICS													
1	Electronics & Electrical Equipment Engineering (Household)	12	3	3	✓								Passed Class X Board Exam.
2	Computer Hardware Engineering with Networking	18	3	3 hours	✓								Appeared Class XII Board Exam.
3	Computer Hardware Technician	6	3	3 hours	✓								Passed Class X Board Exam. + qualification in basic electronics
4	CCTV Installation Technician	3	3	3 hours		✓							Appeared Class X Board Exam.
5	Mobile & Telephone Repairing Technician Module I : Basic Electronics, EPBT Module II : Computer Software Overview, Mobile handsets (GSM)	12	3	3 hours	✓								Passed Class X Board Completed Module I
6	Mobile & Telephone Repairing Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓								Passed Class IX
7	CERTIFICATE COURSE IN SMART PHONE REPAIRING (JUNIOR TECHNICIAN LEVEL)	3	3	4 hours 30 mins		✓							Passed Class VIII Exam.
8	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours		✓							Passed Class VIII Exam.
ELECTRICAL													
9	ELECTRICAL TECHNICIAN (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/ week (4daysX3hrs+ 1dayX4hrs)	✓								Appeared Class X Board Exam.
CIVIL & MECHANICAL													
10	Automobile Engineering	24	3	3 hours	✓								Passed Class X Board Exam.
11	Automobile Technician (Two & Three Wheeler)	12	3	3	✓								Appeared Class X Board Exam.
12	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓								Passed Class X Board Exam.
13	Air-conditioning & Refrigeration Technician Part I Part II	6 6	3 3	3 hours 3 hours	✓								Passed Class IX Completed Part I
14	Diesel & Electric Pump, Generator Mechanic	6	3	2 hours	✓								Passed Class IX
COMMUNICATION													
15	Stenography with Computer Operation	12	3	1&1/2 hours		✓							Passed Class X Board Exam.
16	Communicative English and Personality Development	3 month (40 hours)	2	2 hours									Compulsary for GTTI Existing students
17	Spoken English	3	3	2 hours		✓							Passed Class X Board Exam.
18	Advanced Spoken English	6	3	2 hours		✓							Passed Class X Board Exam.
<i>Class Time and Class Day may vary in exigency of circumstance</i>													
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above										Installment(s) to be paid within the following dates			
For Courses of Six months in Duration										Second Instalment		Final Instalment	
For Courses of One year and more in Duration										15th Oct, 2019		20th July, 2019 15th April, 2020	
N.B. The following documents are required at the time of admission										PROSPECTUS: Rs.150/-			
A. Photocopy of age-proof Certificate										Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
B. Photocopy of last board/council/university examination Mark Sheet/Certificate													
C. 3 copies of recent passport size photograph													
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION										by order Gora Dutta Principal			



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ADMISSION PARTICULARS: COMPUTER COURSES
Session: April/May 2019

Refer to Main Chart for other courses
 Issued on 6th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES				N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one	University Certification Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day	Fees			Fees	1st Installment Fees		2nd / Final Installment Fees		
					(A)			(B)	Fees		Fees	(C)	
COMPUTER SOFTWARE													
1	Office & Internet	6	3	2 hours	✓							Passed Class X Board Exam.	
	Base Module: Computer Fundamentals □ Operating Systems	1											
	Module I: Word □ Excel □ PowerPoint □ Internet (Browsing & E-mailing)	2											
	Module II: Outlook □ Access □ PhotoDraw □ Publisher	3											
2	Computer Aided Drafting (CAD)	6	3	2 hours	✓							D'man/ Polytech. Completed ATE/ARE & D'man from GTTI	
	Base Module: Computer Fundamentals □ Operating Systems □ IT Concepts	1											
	Module I: Drafting Concepts □ Basic CAD	2											
	Module II: Intermediate CAD & Advanced CAD	3											
3	Tally GST	3	3	3 hours	✓							Passed Class XII Board Exam (Commerce)	
<i>Class Time and Class Day may vary in exigency of circumstance</i>										Instalment to be paid within the following Dates			
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1120/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above										Final Instalment			
For Courses of Six Months Duration										20th July, 2019			
For courses of one year and more in duration										15th Oct, 2019			
N.B. The following documents are required at the time of admission										PROSPECTUS: Rs.150/-			
A. Photocopy of age-proof Certificate										Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
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