



# THE GEORGE TELEGRAPH TRAINING INSTITUTE

## Contai Centre

Central Bus Stand, Majna Road, Contai-721401, Purba Midnapore, ☎ 9674765582/03220 288500 E-mail: cnt@georgetelegraph.org



### ADMISSION PARTICULARS: MAIN CHART

#### Session: April-May 2019

Refer to Computer Courses Chart for Computer Software courses  
Issued on 6th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid	University Certification Fees	Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day			Fees	Fees		1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees		
		(A)	(B)	(C)			(D)	(E)						
<b>ELECTRONICS &amp; TELECOMMUNICATION</b>														
1	Electronics & Electrical Equipment Engineering (Household)	12	3	3	✓							Passed Class X Board Exam.		
2	Computer Hardware & Networking Engineering	18	3	3 hours.	✓							Appeared Class XII Board Exam.		
3	Computer Hardware Technician	6	3	3 hours.	✓							Passed Class X Board Exam. + qualification in basic electronics		
4	Chip Level Laptop Repairing	6	3	3 hours		✓						Passed Class X Board Exam.		
5	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.		
	Module I : Basic Electronics, EPBT, Cordless	6			✓							Completed Module I		
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6	3	3 hours	✓									
6	Mobile & Telephone Repairing Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓							Passed Class IX		
7	Certificate Course in Smart Phone Repairing (Junior Technician Level)	3	3	3 hours		✓						Passed Class VIII Exam.		
8	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours		✓						Passed Class VIII Exam.		
<b>ELECTRICAL</b>														
9	Electrical Technician	12										Appeared Class X Board Exam.		
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)		5	16 hours/ week (4daysX3hrs+1dayX4 hrs)	✓									
10	Armature Winder	6	3	3 hours.		✓						Passed Class IX		
<b>CIVIL &amp; MECHANICAL</b>														
11	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.		
12	Automobile Mechanic	6	3	3 hours	✓							Passed Class VIII Exam		
13	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.		
14	Air-conditioning & Refrigeration Mechanic	6	3	3 hours		✓						Passed Class VIII Exam		
15	Godrej Advance Certificate Course in Refrigeration, Air conditioning & Washing Machines	3 + 3 months (Internship)	6	8 hrs.								Passed Class X Board Exam.		
16	Civil Draughtsmanship (with CAD)	12										Passed Class X Board Exam.		
	Part I	6	5	15 hours/week (5daysX3hrs.)	✓							Completed Part I		
	Part II	6	5	16 hours/week (4daysX3hrs+1day X4hrs)										
<b>COMMERCIAL</b>														
17	English Typing	12	5	45 mins								Passed Class X Board Exam.		
<b>COMMUNICATION</b>														
18	Communicative English and Personality Development	3 month (40 hours)	2	2 hours								GTTI Existing students		
19	Spoken English	3	3	2 hours		✓						Passed Class X Board Exam.		
20	Advanced Spoken English	6	3	2 hours		✓						Passed Class X Board Exam.		
<i>Class Time and Class Day may vary in exigency of circumstance</i>														
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above								Instalment to be paid within the following Dates						
For courses of six months in duration								Second Instalment		Final Instalment				
For courses of one year and more in duration								15th Oct, 2019		20th July, 2019				
For courses of one year and more in duration								15th Oct, 2019		15th April, 2020				
N.B. The following documents are required at the time of admission														
A. Photocopy of age-proof Certificate														
B. Photocopy of last board/council/university examination Mark Sheet/Certificate														
C. 3 copies of recent passport size photograph														
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION														
								By order		Gora Dutta		Principal		



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### ADMISSION PARTICULARS: COMPUTER SOFTWARE

Session: April-May 2019

Refer to Main Chart for other courses  
Issued on 6th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Course Fees if paid in one		University Certification Fees	Fees payable in Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day			Admission Fees	Fees		1st Installment Fees	2nd / Final Installment Fees	
							Fees					
						(A)	(B)		(C)	(D)		
<b>COMPUTER SOFTWARE</b>												
1	<b>Computer Application &amp; Programming (CAP)</b>	12										Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	3	4 hours.	✓							
	Module II : Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.	6										
2	<b>Office &amp; Internet</b>	6										Passed Class X Board Exam.
	Base Module: Computer Fundamentals n Operating Systems	1	3	2 hours	✓							
	Module I: Word n Excel n PowerPoint n Internet (Browsing & E-mailing)	2										
	Module II: Outlook n Access n PhotoDraw n Publisher	3										
3	<b>Computer Aided Drafting (CAD)</b>	6										D'man/Polytech.  Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals n Operating Systems n IT Concepts	1	3	2 hours								
	Module I: Drafting Concepts □ Basic CAD	2										
	Module II: Intermediate CAD & Advanced CAD	3										
4	<b>Computerised Financial Accounting (CFA)</b>	6	4	2 hours	✓						Passed Class XII Board Exam. (Non-Com.)	
5	<b>COMPUTER APPLICATION &amp; OFFICE MANAGEMENT</b>	12	3	3 hours	✓						Appeared Class XII Board Exam.	
<i>Class Time and Class Day may vary in exigency of circumstance</i>												
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							Installment to be paid within the following Dates					
For courses of six months in duration							20th July, 2019					
For courses of one year in duration							15th Oct, 2019					
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-					
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)					
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order		Gora Dutta		Principal	