



GEORGE TELEGRAPH SMART CENTRE

A Unit of The George Telegraph Training Institute

BURDWAN CENTRE

Address: 198, J.B. Hazra Road, Jail Khana More, (Near Big Bazaar), Burdwan-713101.

Ph: 8335053588 Email id: brd.sc@gttigroup.org



ADMISSION PARTICULARS

Session: April-May 2019

Refer to Main Chart for other courses

Issued on 06th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fee	Course Fees if paid in one Lump	University Certification Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd Installment Fees	
					Fees (A)	Fees (B)	Fees (C)		Fees (D)	
1	ELECTRONICS & ELECTRICAL EQUIPMENT ENGINEERING (HOUSEHOLD)	12	3	3 hours						Passed Class X Board Exam.
2	AUTOMOBILE MECHANIC	6	3	3 hours.						Passed Class VIII Exam.
3	COMPUTER HARDWARE TECHNICIAN	6	3	3 hours						Passed Class X Board Exam. + qualification in basic electronics
4	CHIP LEVEL LAPTOP REPAIRING	6	3	3 hours						Passed Class X Board Exam.
5	CERTIFICATE COURSE IN SMART PHONE REPAIRING (JUNIOR TECHNICIAN LEVEL)	3	3	3 hours						Passed Class VIII Exam.
6	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours						Passed Class VIII Exam.
7	CCTV INSTALLATION TECHNICIAN	3	3	3 hours						Appeared Class X Board Exam.
8	AIR-CONDITIONING & REFRIGERATION MECHANIC	6	3	3 hours						Passed Class VIII Exam
9	PROFESSIONAL RETAILING SKILLS	3	3	3 hours						Passed Class X Board Exam
10	Office Management	10	3	3 hours						Passed Class XII Board Exam.
11	Office & Internet	6	3	2hour						Passed Class X Board Exam.
12	Desk Top Publishing (DTP)	6	3	2hour						Passed Class X Board Exam.
13	Computerised Financial Accounting (CFA)	6	3	2 hours						Passed Class XII Board Exam.(Com.)
14	Computerised Financial Accounting (CFA)	6	4	2 hours						Passed Class XII Board Exam. (Non-Com.)
15	CERTIFIED PROFESSIONAL ACCOUNTANT	6	3	3 hours.						Pursuing Graduation in Commerce
16	ADVANCED EXCEL	3	3	3 hours						Passed Class X Board Exam
17	TALLY GST	3	3	3 hours						Passed Class XII Board Exam (With Commerce)
18	SPOKEN ENGLISH AND PERSONALITY GROOMING	3	2	3 hours						Passed Class X Board Exam
19	COMPUTER APPLICATION & OFFICE MANAGEMENT	12	3	3 hours						Appeared Class XII Board Exam.
20	COMPUTER APPLICATION (CA)	6	3	2 hours.						Passed Class X Board Exam.
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
N.B. The following documents are required at the time of admission					PROSPECTUS: Rs 150/-					
A. Photocopy of age-proof Certificate					Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)					
B. Photocopy of last board/council/university examination Mark Sheet/Certificate										
C. 3 copies of recent passport size photograph										
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION					By order				Principal	