



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Bankura Centre

Chowdhury Bari, 360 Rabindra Sarani, Near U.B.I Bank
P.O. & Dt - Bankura - 722101 ☎ 9475890622 / 9932870010, E-mail: bnk@georgetelegraph.org



ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2019

Refer to Computer Courses Chart for Computer Software courses

Issued on 22nd December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme				Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees	Final Installment Fees	
					Fees		Fees	Fees	Fees	Fees	Fees	
					(A)		(B)	(C)	(D)	(E)	(F)	
ELECTRONICS & TELECOMMUNICATION												
1	Computer Hardware & Networking Engineering {with Networking - (LAN)}	18	3	3 hours.	✓							Appeared Class XII Board Exam.
2	Computer Hardware Technician	6	3	3 hours.	✓							Passed Class X Board Exam. + qualification in basic electronics
3	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT	6										
	Module II : Computer Software Overview, Mobile handsets (GSM)	6	3	3 hours	✓							
4	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile	6	3	5700	✓							Passed Class IX
ELECTRICAL												
5	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/ week (4daysX3hrs+1day X4hrs)	✓							Appeared Class X Board Exam.
6	Armature Winder	6	4	3 hours.								Class IX
CIVIL & MECHANICAL												
7	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
8	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓							Appeared Class X Board Exam.
9	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
10	Air-conditioning & Refrigeration Technician	12										Passed Class IX
	Part I	6	3	3 hours	✓							
	Part II	6	3	3 hours.								
11	Civil Draughtsmanship (with CAD)	12										Passed Class X Board Exam.
	Part I	6	5	15 hours/week (5daysX3hrs.)	✓							
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)								
12	Field Surveying (with CAD Overview)	12	3	3 hours.								Passed Class X Board Exam.
COMMERCIAL												
13	Telephone Operator & Receptionist (with Computer Software Overview)	6	3	3 hours 45 min.								Passed Class X Board Exam.
14	Professional Executive Secretary	12	5	4 1/2 hrs.	✓							Graduation
15	English Typing	12	5	45 mins								Passed Class X Board Exam.
COMMUNICATION												
16	Spoken English	3	3	2 hours								Passed Class X Board Exam.
17	Advanced Spoken English	6	3	2 hours								Passed Class X Board Exam.
<i>Class Time and Class Day may vary in exigency of circumstance</i>												
Communicative English is compulsory for Courses having duration of 1 year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						Installment to be paid within the following Dates						
For courses of six months in duration						Second Instalment			Final Instalment			
For courses of one year and more in duration						-			20th July 2019			
						15th Oct 2019			15th April 2020			
N.B. The following documents are required at the time of admission						PROSPECTUS: Rs.150/-						
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)						
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION						By order			Gora Dutta		Principal	



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ADMISSION PARTICULARS: COMPUTER SOFTWARE

Session: April - May 2019

Refer to Main Chart for other courses

Issued on 22nd December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
COMPUTER SOFTWARE										
1	Computer Application & Programming (CAP)	12								Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6	4	3 hours.	✓					
	<i>Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.</i>	6								
2	Office & Internet	6								Passed Class X Board Exam.
	<i>Base Module: Computer Fundamentals ■ Operating Systems</i>	1	3	2 hours	✓					
	<i>Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)</i>	2								
	<i>Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher</i>	3								
4	Computer Aided Drafting (CAD)	6								D'man/Polytech. Completed ATE/ARE from GTTI
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1	3	2 hours						
	<i>Module I: Drafting Concepts ■ Basic CAD</i>	2								
	<i>Module II: Intermediate CAD & Advanced CAD</i>	3								
5	Computerised Financial Accounting (CFA)	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
6	Computerised Financial Accounting (CFA)	6	4	2 hours						Passed Class XII Board Exam. (Non-Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)						Instalment to be paid within the following Dates				
For courses of six months in duration						20th July 2019				
For courses of one year in duration						15th Oct 2019				
N.B. The following documents are required at the time of admission						PROSPECTUS: Rs.150/-				
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B. Photocopy of last board/council/university examination Mark Sheet/Certificate										
C. 3 copies of recent passport size photograph										
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