



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Asansol Centre

Lahiri Bari, G. T. Road, Asansol - 713301 ☎ (0341) 2302897 / 2302132 Email: asn@georgetelegraph.org
ADMISSION PARTICULARS: MAIN CHART

Session: April-May 2019

Refer to Computer Courses Chart for Computer Hardware and Software courses
 Issued on 6th December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one Lump paid in one Lump at the time of admission	University Certification Fees	Course Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day						1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees		
										Fees	Fees	Fees		
						(A)	(B)			(C)	(D)	(E)		
ELECTRONICS & TELECOMMUNICATION														
1	Electronics & Telecommunication Engineering	36	4	3 hours	✓								Passed Class X Board Exam.	
2	Electronics and Electrical Equipment Engineering (Household)	12	3	3 hours	✓								Passed Class X Board Exam.	
3	Mobile & Telephone Repairing Technician	12											Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT, Cordless	6	3	3 hours	✓								Completed Module I	
700	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6											Passed Class IX	
	Mobile & Telephone Repairing Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓								Passed Class VIII Exam.	
5	Certificate Course in Smart Phone Repairing (Junior Technician Level)	3	3	3 hours		✓							Passed Class VIII Exam.	
6	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours		✓							Passed Class VIII Exam.	
ELECTRICAL														
7	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓								Appeared Class X Board Exam.	
	8	Armature Winder	6	4	3 hours		✓						Class IX	
CIVIL & MECHANICAL														
9	Automobile Engineering	24	3	3 hours	✓								Passed Class X Board Exam.	
10	Automobile Technician	12	3	3 hours	✓								Appeared Class X Board Exam.	
11	Air-conditioning & Refrigeration Engineering	24	3	3 hours	✓								Passed Class X Board Exam.	
12	Air-conditioning & Refrigeration Technician	12			✓								Passed Class IX	
	Part I	6	3	3 hours									Completed Part I	
	Part II	6	3	3 hours									Completed Part I	
13	Godrej Advance Certificate Course in Refrigeration, Air conditioning & Washing Machines	3 + 3 months (Internship)	6	8 hrs.									Passed Class X Board Exam.	
14	Civil Draughtsmanship (with CAD)	12											Passed Class X Board Exam.	
	Part I	6	5	15 hours/week (5daysX3hrs.)	✓								Completed Part I	
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)									Completed Part I	
15	Civil Construction Technology	12	3	4 hours	✓								Passed Class XII Board Exam.	
16	Field Surveying (Amin)	6	3	3 hours		✓							Passed Class X Board Exam.	
COMMERCIAL														
17	Stenography	12	3	3 hours		✓							Passed Class X Board Exam.	
18	Stenography	6	3	2 hours		✓							Passed Class X Board Exam.	
19	English Typing	12	5	45min.									Passed Class X Board Exam.	
20	Communicative English and Personality Development	3 month (40 hours)	2	2 hours									GTTI Existing students	
21	Spoken English	3 month	3	2 hours		✓							Passed Class X Board Exam.	
22	Advanced Spoken English	6 month	3	2 hours		✓							Passed Class X Board Exam.	
<p align="center"><i>Class Time and Class Day may vary in exigency of circumstance</i></p>										<p align="center">Installment to be paid within the following Dates</p>				
<p align="center">For Courses of Three Months Duration (where applicable)</p>										<p align="center">Second Installment</p>		<p align="center">Final Installment</p>		
<p align="center">For courses of six months in duration</p>										<p align="center">-</p>		<p align="center">Within 30th May 2019</p>		
<p align="center">For courses of one year and more in duration</p>										<p align="center">15th Oct, 2019</p>		<p align="center">20th July 2019</p>		
<p>N.B. The following documents are required at the time of admission</p>										<p align="center">PROSPECTUS: Rs.150/-</p>				
<p>A. Photocopy of age-proof Certificate</p>										<p>Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For installment scheme: Admission Fees +Installment Fees i.e (A+C)</p>				
<p>B. Photocopy of last board/council/university examination Mark Sheet/Certificate</p>														
<p>C. 3 copies of recent passport size photograph</p>														
<p>ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION</p>										<p align="center">By order</p>		<p align="center">Gora Dutta Principal</p>		



THE GEORGE TELEGRAPH TRAINING INSTITUTE

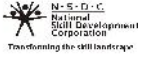
Asansol Centre

Lahiri Bari, G. T. Road, Asansol - 713301 ☐ (0341) 2302897 / 2302132 E-mail: asn@georgetelegraph.org

ADMISSION PARTICULARS: COMPUTER COURSES

Session: April-May 2019

Refer to Main Chart for other courses
Issued on 6th December 2018



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fees	Course Fees if paid in one Lump paid in one Lump at the time	University Certification Fees	Course Fees payable under instalment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day			Fees	Fees		1st Instalment Fees	2nd / Final Instalment Fees	Final Instalment Fees	
		(A)	(B)	(C)			(D)	(E)					
COMPUTER HARDWARE													
1	Computer Hardware & Networking Engineering	18	3	3 hours	✓							Appeared Class XII Board Exam.	
2	CHIP LEVEL LAPTOP REPAIRING	6 months	3 days	3 hours		✓						Passed Class X Board Exam.	
COMPUTER SOFTWARE													
3	Computer Application & Programming (CAP)	12	3	4 hours	✓							Passed Class X Board Exam.	
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6											
	Module II: Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.	6											
4	COMPUTER APPLICATION & OFFICE MANAGEMENT	12	3	3 hours		✓						Appeared Class XII Board Exam.	
5	Office & Internet	6	3	2 hours	✓							Passed Class X Board Exam.	
	Base Module: Computer Fundamentals ☐ Operating Systems	1											
	Module I: Word ☐ Excel ☐ PowerPoint ☐ Internet (Browsing & E-mailing)	2											
	Module II: Outlook ☐ Access ☐ PhotoDraw ☐ Publisher	3											
6	Internet & Web Publishing	6	3	2 hours		✓						Passed Class X Board Exam.	
	Base Module: Computer Fundamentals ☐ Operating Systems ☐ IT Concepts ☐ Internet	1											
	Module I: Word ☐ PhotoShop ☐ HTML ☐ FrontPage ☐ Flash	2											
	Module II: DHTML with JavaScript ☐ Basics of Java Programming	3											
7	Computer Aided Drafting (CAD)	6	3	2 hours		✓						D'man/ Polytech.	
	Base Module: Computer Fundamentals ☐ Operating Systems ☐ IT Concepts	1											
	Module I: Drafting Concepts ☐ Basic CAD	2											
	Module II: Intermediate CAD & Advanced CAD	3											
8	Computerised Financial Accounting (CFA)	6	3	2 hours	✓							Passed Class XII Board	
9	Computerised Financial Accounting (CFA)	6	4	2 hours	✓							Passed Class XII Board Exam.	
<i>Class Time and Class Day may vary in exigency of circumstance</i>													
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/- . The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above										Instalment to be paid within the following Dates			
For courses of six months in duration										20th July, 2019			
For courses of one year and more in duration										15th Oct, 2019			
N.B. The following documents are required at the time of admission										PROSPECTUS: Rs.150/-			
A. Photocopy of age-proof Certificate										Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Instalment scheme: Admission Fees +Instalment Fees i.e (A+C)			
B. Photocopy of last board/council/university examination Mark Sheet/Certificate													
C. 3 copies of recent passport size photograph													
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION										By order	Gora Dutta	Principal	