



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Andul Centre

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ADMISSION PARTICULARS: MAIN CHART
Session: April-May 2019

Refer to Computer Courses Chart for Computer Software courses
Issued on 4th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fee	Course Fees if paid in one Lump	University Certification Fees	Course Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day						1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees		
							Fees	Fees		Fees	Fees	Fees		
							(A)	(B)		(C)	(D)	(E)		
ELECTRONICS & TELECOMMUNICATION														
1	Electronics & Electrical Equipment Engineering (Household)	12	3	3	✓								Passed Class X Board Exam.	
2	Computer Hardware Engineering with Networking	18	3	3 hours	✓								Appeared Class XII Board Exam.	
3	Computer Hardware Technician	6	3	3 hours	✓								Passed Class X Board Exam. + qualification in basic electronics	
4	Mobile & Telephone Repairing Technician	12											Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT	6	3	3 hours	✓								Completed Module I	
	Module II : Computer Software Overview, Mobile handsets (GSM)	6												
5	Mobile & Telephone Repairing Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓								Passed Class IX	
ELECTRICAL														
6	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/ week (4daysX3hrs+1 dayX4hrs)	✓								Appeared Class X Board Exam.	
	7	Armature Winder											6	4
CIVIL & MECHANICAL														
8	Automobile Engineering	24	3	3 hours.	✓								Passed Class X Board Exam.	
9	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓								Appeared Class X Board Exam.	
10	Air-conditioning & Refrigeration Engineering	24	3		✓								Passed Class X Board Exam.	
11	Air-conditioning & Refrigeration Technician	12											Passed Class IX	
	Part I	6	4	3 hours.	✓								Completed Part I	
12	Civil Draughtsmanship (with CAD)	12											Passed Class X Board Exam.	
	Part I	6	5	15 hours/week (5daysX3hrs.)	✓								Completed Part I	
13	Field Surveying (with CAD Overview)	12	3	3 hours.	✓								Passed Class X Board Exam.	
	Field Surveying (Amin)	6	3	3 hours.		✓							Passed Class X Board Exam.	
COMMERCIAL														
15	Professional Executive Secretary	12	5	41/2 hrs.	✓								Graduation	
COMMUNICATION														
16	Communicative English and Personality Development	3 month (40 hours)	2	2 hours									GTTI Existing students	
17	Spoken English	3 month	3	2 hours		✓							Passed Class X Board Exam.	
18	Advanced Spoken English	6 month	3	2 hours		✓							Passed Class X Board Exam.	
<i>Class Time and Class Day may vary in exigency of circumstance</i>														
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							Instalment to be paid within the following Dates							
For courses of six months in duration							Second Instalment			Final Instalment				
For courses of one year and more in duration							15th Oct, 2019			20th July, 2019				
										15th April, 2020				
N.B The following documents are required at the time of admission							PROSPECTUS: Rs.150/-							
A. Photocopy of age-proof Certificate							Please Note:							
B. Photocopy of last board/council/university examination Mark Sheet/Certificate							At the time of admission:							
C. 3 copies of recent passport size photograph							For one lump: Admission Fees +Course Fees i.e (A+B)							
							For installment							
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order			Gora Dutta		Principal		



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Andul Centre



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ADMISSION PARTICULARS: COMPUTER COURSES

Session: April-May 2019

Refer to Main Chart for other courses

Issued on 4th December 2018

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	N.S.O.U Affiliation	Admission Fee	Course Fees if paid in one Lump	University Certification Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day						1st Installment Fees	Final Installment Fees	
										Fees	Fees	
						(A)	(B)		(C)	(D)		
COMPUTER SOFTWARE												
1	Computer Application & Programming (CAP)	12										Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	3	4 hours	✓							
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6										
2	Computer Application & Office Management	12	3 days	3 hours		✓						Appeared Class XII Board
3	Office & Internet	6										Passed Class X Board Exam.
	Base Module: Computer Fundamentals n Operating Systems	1	3	2 hours	✓							
	Module I: Word n Excel n PowerPoint n Internet (Browsing & E-mailing)	2										
	Module II: Outlook n Access n PhotoDraw n Publisher	3										
4	Computer Aided Drafting (CAD)	6										D'man/Polytechnic. Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals n Operating Systems n IT Concepts	1	3	2 hours	✓							
	Module I: Drafting Concepts n Basic CAD	2										
	Module II: Intermediate CAD & Advanced CAD	3										
5	Computerised Financial Accounting (CFA)	6	3	2 hours	✓							Passed Class XII Board Exam.(Com.)
6	Computerised Financial Accounting (CFA)	6	4	2 hours	✓							Passed Class XII Board Exam. (Non-Com.)
Enrolment to Communicative English and Personality Development (CEPD) course is mandatory for admission to all courses having duration of 1 year and above. The course fees for such students for Communicative English & Personality Development course would be Rs. 1700/-. The admission and payment of course fees for CEPD is compulsory at the time of taking admission in all courses of 1 year & above							'Instalment to be paid within the following Dates					
For courses of six months in duration							20th July, 2019					
For courses of one year and more in duration							15th Oct, 2019					
N.B. The following documents are required at the time of admission												
A. Photocopy of age-proof Certificate							Please Note: At the time of admission:one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)					
B. Photocopy of last board/council/university examination Mark Sheet/Certificate												
C. 3 copies of recent passport size photograph												
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