



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Pandua Centre

Shantishila Market, 1st Floor, G.T. Road, Pandua, Hooghly, Pin Code - 712149



Transforming the skill landscape

ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2020

Refer to Computer Courses Chart for Computer Software courses
Issued on 17th January 2020

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme				Minimum Eligibility	
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees	Final Installment Fees		
													Fees
						(A)	(B)	(C)	(D)	(E)	(F)		
ELECTRONICS & TELECOMMUNICATION													
1	Computer Hardware & Networking Engineering <i>{with Networking - (LAN)}</i>	18	3	3 hours.	✓							Appeared Class XII Board Exam.	
2	COMPUTER HARDWARE TECHNICIAN	6	3	3 hours								Passed Class X Board Exam. + qualification in basic electronics	
3	Chip Level laptop Repairing	6										Passed Class X Board Exam.	
4	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.	
	<i>Module I : Basic Electronics, EPBT</i>	6											
	<i>Module II : Computer Software Overview, Mobile handsets (GSM)</i>	6	3	3 hours	✓							Completed Module I	
5	Mobile & Telephone Mechanic <i>(with EPBT, Cordless, Mobile handsets)</i>	6	3	3 hours	✓							Passed Class IX	
ELECTRICAL													
6	Electrical Technician	12	5	16 hours/ week (4daysX3hrs+1day X4hrs)	✓							Appeared Class X Board Exam.	
	<i>(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)</i>												
CIVIL & MECHANICAL													
7	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.	
8	Automobile Technician	12	3	3 hours.	✓								
9	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.	
10	SPOKEN ENGLISH AND PERSONALITY GROOMING	3	2	3 hours								Passed Class X Board Exam	
11	Civil Draughtsmanship (with CAD)	12			✓							Passed Class X Board Exam.	
	<i>Part I</i>	6	5	15 hours/week (5daysX3hrs.)									
	<i>Part II</i>	6	5	16 hours/week (4daysX3hrs+1day X4hrs)								Completed Part I	
<i>Class Time and Class Day may vary in exigency of circumstance</i>													
							Instalment to be paid within the following Dates						
							Second Instalment			Final Instalment			
							-			20th Jan 2020			
							15th April 2020			15th Sept 2020			
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.200/-						
A. Photocopy of age-proof Certificate							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)						
B. Photocopy of last board/council/university examination Mark Sheet/Certificate													
C. 3 copies of recent passport size photograph													
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order			Gora Dutta			Principal



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ADMISSION PARTICULARS: COMPUTER SOFTWARE Session: April - May 2020

Refer to Main Chart for other courses
Issued on 17th January 2020

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C Training Partner	Admission Fees	Course Fees if paid in one Lump Fees	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
COMPUTER SOFTWARE										
1	Computerized Financial Accounting	6	3	2	✓					Passed Class XII Board Exam.(Com.)
2	Computerised Financial Accounting (CFA)	6	4	2	✓					Passed Class XII Board Exam. (Non-Com.)
3	Tally GST	3	3	3						Passed Class XII Board Exam (With Commerce)
4	Desk Top Publishing (DTP)	6	3	2hour						Passed Class X Board Exam.
5	ADVANCED EXCEL	3	3	3 hours						Passed Class X Board Exam.
6	Computer Application & Office Management	12	3	3						Appeared Class XII Board Exam.
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
							Instalment to be paid within the following Dates			
For courses of six months in duration							20th Jan 2020			
For courses of one year in duration							30th April 2020			
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.200/-			
A. Photocopy of age-proof Certificate							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
B. Photocopy of last board/council/university examination Mark Sheet/Certificate										
C. 3 copies of recent passport size photograph										
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							by order		Gora Dutta	