



# THE GEORGE TELEGRAPH TRAINING INSTITUTE

## Kakdwip Centre

Opposite Registry Office Kakdwip Deed Writer Association Building 2nd Floor, Kakdwip South 24 Parganas -743347  
Ph.- 9830077802/03 Email:kdp@georgetelegraphgroup.org



### ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2020

Refer to Computer Courses Chart for Computer Software courses

Updated on 17/1/2020

Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Course Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees	
						Fees	Fees	Fees	Fees	Fees	
<b>ELECTRONICS</b>											
1	ELECTRONICS & ELECTRICAL EQUIPMENT ENGINEERING (HOUSEHOLD)	12	3	3 hours							Passed Class X Board Exam.
2	Computer Hardware Technician	6	3	3 hours	✓						Passed Class X Board Exam.+ qualification in basic electronics
3	Computer Hardware & Networking Engineering {with Networking - (LAN)}	18	3	3 hours	✓						Appeared Class XII Board Exam.
4	Mobile & Telephone Mechanic (with EPBT,Cordless, Mobile handsets)	6	3	3 hours	✓						Passed Class IX
5	Mobile & Telephone Repairing Technician Module I : Basic Electronics, EPBT	12	3	3 hours	✓						Passed Class X Board Exam.
	Module II : Computer Software Overview, Mobile handsets (GSM)	6									Completed Module I
6	CHIP LEVEL LAPTOP REPAIRING	6	3	3 hours							Passed Class X Board Exam.
7	CERTIFICATE COURSE IN SMART PHONE REPAIRING (JUNIOR TECHNICIAN LEVEL)	3	3	3 hours							Passed Class VIII Exam.
8	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours							Passed Class VIII Exam.
9	CCTV INSTALLATION TECHNICIAN	3	3	3 hours							Appeared Class X Board Exam.
<b>ELECTRICAL</b>											
10	Electrical Technician (Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓						Appeared Class X Board Exam.
<b>CIVIL &amp; MECHANICAL</b>											
11	Automobile Engineering	24	3	3 hours	✓						Passed Class X Board Exam.
12	Automobile Technician (Two & Three Wheeler)	12	3	3 hours.	✓						Appeared Class X Board Exam.
13	AUTOMOBILE MECHANIC	6	3	3 hours.							Passed Class VIII Exam.
14	Air-conditioning & Refrigeration Engineering	24	3	3 hours	✓						Passed Class X Board Exam.
15	Air-conditioning & Refrigeration Technician Part I	12	3	3 hours	✓						Passed Class IX
	Part II	6									Completed Part I
16	AIR-CONDITIONING & REFRIGERATION MECHANIC	6	3	3 hours							Passed Class VIII Exam
17	Civil Draughtsmanship (with CAD) Part I	12	5	15 hours/week (5daysX3hrs.)	✓						Passed Class X Board Exam.
	Part II	6									Completed Part I
18	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓						Class IX
19	Field Surveying (with CAD Overview)	12	3	3 hours.	✓						Passed Class X Board Exam.
20	Field Surveying (Amin)	6	3	3 hours.							Passed Class X Board Exam.
<b>COMMERCIAL</b>											
21	Telephone Operator & Receptionist (with Computer Software Overview)	6	3	3 hours 45 min.							Passed Class X Board Exam.
Class Time and Class Day may vary in exigency of circumstance											
							<b>Instalment to be paid within the following Dates</b>				
							Second Instalment		Final Instalment		
							-		20th Jan 2020		
							15th April 2020		15th Sept 2020		
N.B. The following documents are required at the time of admission							<b>PROSPECTUS: Rs.200/-</b>				
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order <b>Gora Dutta</b> Principal				

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**ADMISSION PARTICULARS: COMPUTER COURSES**

**Session: April - May 2020**

Refer to Main Chart for other courses

Updated on 17/1/2020



Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
	<b>Computer Software</b>									
						Fees	Fees	Fees	Fees	
1	<b>Computer Application &amp; Programming (CAP)</b>	12	4	3 hours	✓					Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6								
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6								
2	<b>Office &amp; Internet</b>	6	3	2 hours	✓					Passed Class X Board Exam.
	Base Module: Computer Fundamentals ■ Operating Systems	1								
	Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)	2								
	Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher	3								
3	<b>Internet &amp; Web Publishing</b>	3	3	2 hours						Passed Class X Board Exam.
	Base Module: PC Fundamentals ■ Operating Systems ■ IT Concepts ■ Internet	1								
	Module I: Word ■ PhotoShop ■ HTML ■ FrontPage ■ Flash	2								
4	<b>Computer Aided Drafting (CAD)</b>	6	3	2 hours						D'man/ Polytech.
	Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1								
	Module I: Drafting Concepts ■ Basic CAD	2								Completed ATE/ARE from GTTI
	Module II: Intermediate CAD & Advanced CAD	3								
5	<b>Computerised Financial Accounting (CFA)</b>	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
6	<b>Computerised Financial Accounting (CFA)</b>	6	4	2 hours	✓					Passed Class XII Board Exam. (Non-Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
							<b>Instalment to be paid within the following Dates</b>			
For courses of six months in duration							20th Jan 2020			
For courses of one year and more in duration							30th April 2020			
N.B.	The following documents are required at the time of admission					<b>PROSPECTUS: Rs.200/-</b>				
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION						by order		<b>Gora Dutta</b>		Principal