



THE GEORGE TELEGRAPH TRAINING INSTITUTE Diamond Harbour Centre

New Town, Diamond Harbour, Dist.-South 24 Parganas, Pin - 743331,
Ph.- (03174) 256686, 9432644627, 9830158724 E-mail : dhr@georgetelegraph.org



ADMISSION PARTICULARS: MAIN CHART Session: April - May 2020

Refer to Computer Courses Chart for Computer Software courses

Issued on 17th January 2020

Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Course Fees payable under Installment scheme			Minimum Eligibility	
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees		
						Fees	Fees	Fees	Fees	Fees		
ELECTRONICS & TELECOMMUNICATION												
1	Electronics & Telecommunication Engineering (3 years)	36	4	3 hours.	✓						Passed Class X Board Exam. Completed Part I	
2	Computer Hardware Technician	6	3	3 hours	✓						Passed Class X Board Exam. + qualification in basic electronics	
3	Computer Hardware & Networking Engineering {with Networking - (LAN)}	18	3	3 hours	✓						Appeared Class XII Board Exam.	
4	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours	✓						Passed Class IX	
5	Mobile & Telephone Repairing Technician	12	3	3 hours	✓						Passed Class X Board Exam.	
	Module I : Basic Electronics, EPBT	6									Completed Module I	
	Module II : Computer Software Overview, Mobile handsets (GSM)	6										
ELECTRICAL												
6	Electrical Technician	12	5	16 hours/ week (4daysX3hrs+1 dayX4hrs)	✓						Appeared Class X Board Exam.	
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)											
CIVIL & MECHANICAL												
7	Automobile Engineering	24	3	3 hours	✓						Passed Class X Board Exam.	
8	Automobile Technician	12	3	3 hours.	✓						Appeared Class X Board Exam.	
	(Two & Three Wheeler)											
	Automobile Mechanic											
9	Automobile Mechanic	6	3	3 hours.							Passed Class VIII Exam.	
10	Air-conditioning & Refrigeration Engineering	24	3	3 hours	✓						Passed Class X Board Exam.	
11	Air-conditioning & Refrigeration Technician	12	3	3 hours	✓						Passed Class IX	
	Part I	6									Completed Part I	
	Part II	6										
12	AIR-CONDITIONING & REFRIGERATION MECHANIC	6	3	3 hours							Passed Class VIII Exam	
13	Civil Draughtsmanship (with CAD)	12	5	15 hours/week (5daysX3hrs.)	✓						Passed Class X Board Exam.	
	Part I	6									Completed Part I	
	Part II	6										
	(16 hours/week (4daysX3hrs+1 dayX4hrs))											
14	Diesel & Electric Pump & Generator Mechanic	6	3	3 hours.	✓						Class IX	
15	Field Surveying	12	3	3 hours.							Passed Class X Board Exam.	
	(with CAD Overview)											
16	Field Surveying (Amin)	6	3	3 hours.							Passed Class X Board Exam.	
COMMERCIAL												
17	Telephone Operator & Receptionist	6	3	3 hours 45 min.							Passed Class X Board Exam.	
	(with Computer Software Overview)											
<i>Class Time and Class Day may vary in exigency of circumstance</i>												
							Instalment to be paid within the following Dates					
							Second Instalment		Final Instalment			
							-		20th Jan 2020			
							15th April 2020		15th Sept 2020			
PROSPECTUS: Rs. 200/-												
Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)												
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION												
							By order	Gora Dutta	Principal			



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N.S.D.C.
National
Skill Development
Corporation

ADMISSION PARTICULARS: COMPUTER COURSES

Session: April - May 2020

Transforming the skill landscape

Refer to Main Chart for other courses

Issued on 17th January 2020

Sl. No.	COURSE	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fee	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
	Computer Software									
						Fees	Fees	Fees	Fees	
1	Computer Application & Programming (CAP)	12								Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	4	3 hours	✓					
	Module II : Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6								
2	Office & Internet	6								Passed Class X Board Exam.
	Base Module: Computer Fundamentals ■ Operating Systems	1	3	2 hours	✓					
	Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)	2								
	Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher	3								
3	Internet & Web Publishing	3								Passed Class X Board Exam.
	Base Module: PC Fundamentals ■ Operating Systems ■ IT Concepts ■ Internet	1	3	2 hours						
	Module I: Word ■ PhotoShop ■ HTML ■ FrontPage ■ Flash	2								
4	Computer Aided Drafting (CAD)	6								D'man/ Polytech. Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1	3	2 hours						
	Module I: Drafting Concepts ■ Basic CAD	2								
	Module II: Intermediate CAD & Advanced CAD	3								
5	Computerised Financial Accounting (CFA)	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
6	Computerised Financial Accounting (CFA)	6	4	2 hours	✓					Passed Class XII Board Exam. (Non-Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
							Instalment to be paid within the following Dates			
For courses of six months in duration							20th Jan 2020			
For courses of one year and more in duration							30th April 2020			
N.B.	The following documents are required at the time of admission					PROSPECTUS: Rs.200/--				
	A. Photocopy of age-proof Certificate					Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
	B. Photocopy of last board/council/university examination Mark									
	C. 3 copies of recent passport size photograph									
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR						by order	Gora Dutta	Principal		