



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Bankura Centre

Chowdhury Bari, 360 Rabindra Sarani, Near U.B.I Bank
P.O. & Dt - Bankura - 722101 ☎ 9475890622 / 9932870010, E-mail: bnk@georgetelegraph.org

ADMISSION PARTICULARS: MAIN CHART

Session: April - May 2020

Refer to Computer Courses Chart for Computer Software courses
Issued on 17th January 2020



Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme				Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	2nd / Final Installment Fees	3rd / Final Installment Fees	Final Installment Fees	
					Fees (A)		Fees (B)	Fees (C)	Fees (D)	Fees (E)	Fees (F)	
ELECTRONICS & TELECOMMUNICATION												
1	ELECTRONICS & ELECTRICAL EQUIPMENT ENGINEERING (HOUSEHOLD)	12	3	3 hours								Passed Class X Board Exam.
2	Computer Hardware & Networking Engineering <i>{with Networking - (LAN)}</i>	18	3	3 hours.	✓							Appeared Class XII Board Exam.
3	Computer Hardware Technician	6	3	3 hours.	✓							Passed Class X Board Exam. + qualification in basic electronics
4	CHIP LEVEL LAPTOP REPAIRING	6	3	3 hours								Passed Class X Board Exam.
5	CCTV INSTALLATION TECHNICIAN	3	3	3 hours								Appeared Class X Board Exam.
6	Mobile & Telephone Repairing Technician	12										Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT	6			✓							Completed Module I
	Module II : Computer Software Overview, Mobile handsets (GSM)	6	3	3 hours								
7	Mobile & Telephone Mechanic <i>(with EPBT, Cordless, Mobile handsets)</i>	6	3	5700	✓							Passed Class IX
8	CERTIFICATE COURSE IN SMART PHONE REPAIRING (JUNIOR TECHNICIAN LEVEL)	3	3	3 hours								Passed Class VIII Exam.
9	CERTIFICATE COURSE IN SMART PHONE REPAIRING (SENIOR TECHNICIAN LEVEL)	3	3	3 hours								Passed Class VIII Exam.
ELECTRICAL												
10	Electrical Technician <i>(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)</i>	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)	✓							Appeared Class X Board Exam.
	Armature Winder	6	4	3 hours.								Class IX
CIVIL & MECHANICAL												
12	Automobile Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
13	Automobile Technician <i>(Two & Three Wheeler)</i>	12	3	3 hours.	✓							Appeared Class X Board Exam.
	AUTOMOBILE MECHANIC	6	3	3 hours.								Passed Class VIII Exam.
15	Air-conditioning & Refrigeration Engineering	24	3	3 hours.	✓							Passed Class X Board Exam.
16	Air-conditioning & Refrigeration Technician	12			✓							Passed Class IX
	Part I	6	3	3 hours								Completed Part I
	Part II	6	3	3 hours.								
17	AIR-CONDITIONING & REFRIGERATION MECHANIC	6	3	3 hours								Passed Class VIII Exam
18	Civil Draughtsmanship (with CAD)	12			✓							Passed Class X Board Exam.
	Part I	6	5	15 hours/week (5daysX3hrs.)								Completed Part I
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)								
19	Field Surveying (with CAD Overview)	12	3	3 hours.								Passed Class X Board Exam.
COMMERCIAL												
20	Telephone Operator & Receptionist (with Computer Software Overview)	6	3	3 hours 45 min.								Passed Class X Board Exam.
21	Professional Executive Secretary	12	5	4 1/2 hrs.	✓							Graduation
22	English Typing	12	5	45 mins								Passed Class X Board Exam.
COMMUNICATION												
23	Spoken English	3	3	2 hours								Passed Class X Board Exam.
24	Advanced Spoken English	6	3	2 hours								Passed Class X Board Exam.

Class Time and Class Day may vary in exigency of circumstance

Instalment to be paid within the following Dates

Second Instalment	Final Instalment
-	20th Jan 2020
15th April 2020	15th Sept 2020

N.B. The following documents are required at the time of admission

- Photocopy of age-proof Certificate
- Photocopy of last board/council/university examination Mark Sheet/Certificate
- 3 copies of recent passport size photograph

Please Note.

At the time of admission:
For one lump: Admission Fees +Course Fees i.e (A+B)
For Installment scheme: Admission Fees +Installment Fees i.e (A+C)

PROSPECTUS: Rs.200/-

ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION

By order **Gora Dutta** Principal



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ADMISSION PARTICULARS: COMPUTER SOFTWARE

Session: April - May 2020

Refer to Main Chart for other courses

Issued on 17th January 2020

Sl. No.	NAMES OF THE COURSES	CLASSES			N.S.D.C TRAINING PARTNER	Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day				1st Installment Fees	Final Installment Fees	
COMPUTER SOFTWARE										
1	Computer Application & Programming (CAP)	12								Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project	6	4	3 hours.	✓					
	Module II: Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.	6								
2	Office & Internet	6								Passed Class X Board Exam.
	Base Module: Computer Fundamentals ■ Operating Systems	1	3	2 hours	✓					
	Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)	2								
	Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher	3								
3	Computer Aided Drafting (CAD)	6								D'man/Polytech. Completed ATE/ARE from GTTI
	Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1	3	2 hours						
	Module I: Drafting Concepts ■ Basic CAD	2								
	Module II: Intermediate CAD & Advanced CAD	3								
4	Computerised Financial Accounting (CFA)	6	3	2 hours	✓					Passed Class XII Board Exam.(Com.)
5	Computerised Financial Accounting (CFA)	6	4	2 hours						Passed Class XII Board Exam. (Non-Com.)
<i>Class Time and Class Day may vary in exigency of circumstance</i>										
							Instalment to be paid within the following Dates			
For courses of six months in duration							20th Jan 2020			
For courses of one year in duration							30th April 2020			
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.200/-			
A. Photocopy of age-proof Certificate							Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)			
B. Photocopy of last board/council/university examination Mark Sheet/Certificate										
C. 3 copies of recent passport size photograph										
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							by order		Gora Dutta	