



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Malda Centre

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ADMISSION PARTICULARS

Session: April-May 2016

Issued on 12th January 2016

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme			Minimum Eligibility		
		Duration (months)	Days per week	Classes per day			1st Installment	2nd / Final Installment	Final Installment Fees			
					Fees	Fees	Fees	Fees	Fees			
					(A)	(B)	(C)	(D)	(E)			
ELECTRONICS												
1	Electronics Appliances Engineering	12	3	3						Passed Class X Board Exam.		
2	Computer Hardware Engineering <i>[with Networking-(LAN)]</i>	18	3	3 hours						Appeared Class XII Board Exam.		
3	Mobile & Telephone Repairing Technician	12								Passed Class X Board Exam.		
	Module I : Basic Electronics, EPBT, Cordless	6	3	3 hours						Completed Module I		
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6										
4	Mobile & Telephone Mechanic <i>(with EPBT, Cordless, Mobile handsets)</i>	6	3	3 hours						Passed Class IX		
5	Electrical Technician <i>(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)</i>	12	5	16 hours/ week (4daysX3hrs+1 dayX4hrs)						Appeared Class X Board Exam.		
MECHANICAL & Civil												
6	Automobile Engineering	24	3	3 hours						Passed Class X Board Exam.		
7	Automobile Technician <i>(Two & Three Wheeler)</i>	12	3	3						Appeared Class X Board Exam.		
8	Air-conditioning & Refrigeration Technician	12								Passed Class IX		
	Part I				6	3	3 hours					Completed Part I
	Part II				6	3	3 hours					
9	Civil Draughtsmanship (with CAD)	12								Passed Class X Board Exam.		
	Part I				6	5	15 hours/week (5daysX3hrs.)					Completed Part I
	Part II				6	5	16 hours/week (4daysX3hrs+1dayX4hrs)					
10	Diesel & Electric Pump, Generator Mechanic	6	3	2 hours						Passed Class IX		
COMMUNICATION												
11	Communicative English and Personality Development	3 month (40 hours)	2	2 hours						GTTI Existing students		
12	Spoken English	3	3	2 hours						Madhyamik		
13	Advanced Spoken English	6	3	2 hours						Madhyamik		
COMPUTER SOFTWARE												
14	Computer Application & Programming (CAP)	12	3	4 hours						Passed Class X Board Exam.		
	Module I: Computer Fundamentals, Operating Systems, Word, PowerPoint, Excel, Access, "C" Language, Internet, E-mail, Project	6										
	Module II : Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.	6										
15	Office & Internet	6	3	2 hours						Passed Class X Board Exam.		
	Base Module: Computer Fundamentals ■ Operating Systems	1										
	Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)	2										
	Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher	3										
16	Desk Top Publishing (DTP)	6	3	2 hours						Passed Class X Board Exam.		
	Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts	1										
	Module I: Word ■ PowerPoint ■ Publisher ■ PageMaker	2										
	Module II: CorelDraw ■ PhotoShop ■ Freehand	3										
17	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6	4	2 hours						Passed Class XII Board Exam. (Non-Com.)		
	Module I : Computer Fundamentals ■ Operating Systems ■ IT Concepts Word ■ Excel ■ Induction to Accounting	3										
	Module II : ■ ACE ■ FACT ■ EX-NGN ■ Tally (Including VAT & TDS)	3										
Class Time and Class Day may vary in exigency of circumstance												
							Installment to be paid within the following Dates					
For courses of six months in duration							Second Instalment	Final Instalment				
For courses of one year and more in duration							15th Oct 2016	20th July 2016				
							15th Oct 2016	15th April 2017				
N.B.	The following documents are required at the time of admission						PROSPECTUS: Rs.150/-					
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees I.e (A+B) For Installment scheme: Admission Fees +Installment Fees I.e (A+C)						
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							By order	Gora Dutta	Principal			