



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Sonarpur Centre

George Telegraph House, 48, Aghore Sarani, Rajpur, P.S. - Sonarpur, Pin Code - 700 149, Ph.: 24271430 / 9830720005
E-mail: snp@georgetelegraph.org

ADMISSION PARTICULARS: MAIN CHART

Session: April/May 2016

*Refer to Computer Courses Chart for Computer Software courses
Issued on 12th January 2016*

Sl. No.	COURSE	CLASSES				Admission Fees	Course Fees if paid in one Lump	Course Fees payable under Installment scheme			Minimum Eligibility											
		Duration (months)	Days per week	Classes per day	Batch(es) available			Fees	1st Installment Fees	2nd / Final Installment Fees		Final Installment Fees										
						(A)	(B)	(C)	(D)	(E)												
ELECTRONICS																						
1	Computer Hardware Engineering <i>(with Networking - (LAN))</i>	18	3	3 hours							Appeared Class XII Board Exam.											
2	Mobile & Telephone Repairing Technician	12	3	3 hours							Passed Class X Board Exam.											
	Module I : Basic Electronics, EPBT, Cordless	6									Completed Module I											
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6																				
3	Certificate Course in Smart Phone Repairing (Junior Technician Level)	3	3	4 hours 30 mins							Passed Class VIII Exam.											
4	Eureka Forbes Water Purification System Engineering	3+3 months (Internship)	3	2½ hours.							Passed Class X Board Exam.											
5	IFB Electronics Appliances Engineering (Crash Course)	3 Months (Internship)	3	3 hours							Passed Class X Board Exam.											
ELECTRICAL																						
6	Electrical Technician <i>(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)</i>	12	5	16 hours/week (4daysX3hrs+1dayX4hrs)							Appeared Class X Board Exam.											
CIVIL & MECHANICAL																						
7	Automobile Engineering	24	3	3 hours							Passed Class X Board Exam.											
8	Air-conditioning & Refrigeration Engineering	24	3	3 hours							Passed Class X Board Exam.											
9	Air-conditioning & Refrigeration Technician	12	3	3 hours							Passed Class IX											
	Part I	6									Completed Part I											
	Part II	6																				
10	Civil Draughtsmanship (with CAD)	12	5	15 hours/week (5daysX3hrs.)							Passed Class X Board Exam.											
	Part II	6		16 hours/week (4daysX3hrs+1dayX4hrs)							Completed Part I											
11	CIVIL CONSTRUCTION TECHNOLOGY	12	3	4 hours							Passed Class XII Board Exam											
COMMERCIAL																						
12	Basic Beautician Course	3	3	2 hours							Class V											
13	Advanced Beautician Course	6	3	3 hours							Passed Class X Board Exam.											
COMMUNICATION																						
14	Communicative English and Personality Development	3 month (40 hours)	2	2 hours							GTTI Existing students											
15	Spoken English	3	3	2 hours							Passed Class X Board Exam.											
16	Advanced Spoken English	6	3	2 hours							Passed Class X Board Exam.											
<p><i>Class Time and Class Day may vary in exigency of circumstance & Telecommunication Engg. Course Class Days may vary from 4 to 5 days per week (total class hours remaining same) In case of a batch being divided into small groups for better group wise practical training the class hours may go beyond the scheduled batch timings.</i></p>						<p><i>N.B. For Electronics</i></p> <p>Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally after Morning and before Evening Batch & before or after Day Batch (One Class of 45 mins. Per Week If required additional special classes may be held).</p> <p>Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For installment scheme: Admission Fees +Installment Fees i.e (A+C)</p>																
<p>N.B. The following documents are required at the time of admission</p> <p>A. Photocopy of age-proof Certificate B. Photocopy of last board examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph</p>						<p>BATCH TIMINGS (Other than mentioned above)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>Mor</td> <td>9:00 AM</td> <td>to</td> <td>12:00 PM</td> </tr> <tr> <td>Day</td> <td>12:30 PM</td> <td>to</td> <td>3:30 PM</td> </tr> <tr> <td>Eve</td> <td>5:15 PM</td> <td>to</td> <td>8:15 PM</td> </tr> </table>					Mor	9:00 AM	to	12:00 PM	Day	12:30 PM	to	3:30 PM	Eve	5:15 PM	to	8:15 PM
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						<p>PROSPECTUS: Rs.100/-</p>																
						<p>by order Gora Dutta Principal</p>																



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ADMISSION PARTICULARS: COMPUTER COURSES Session: April/May 2016

Refer to Main Chart for other courses

Issued on 12th January 2016

Sl. No.	COURSE	CLASSES				Admission Fees	Course Fees if paid in one Lump	Course Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day	Batch(es) available			1St Installment Fees	Final Installment Fees	
						Fees	Fees	Fees	Fees	
						(A)	(B)	(C)	(D)	
COMPUTER SOFTWARE										
1	Computer Application & Programming (CAP)	12	3	4 hours						Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6								
	<i>Module II: Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.</i>	6								
2	Office & Internet	6	3	2 hours						Passed Class X Board Exam.
	<i>Base Module: Computer Fundamentals ■ Operating Systems</i>	1								
	<i>Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)</i>	2								
	<i>Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher</i>	3								
3	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6	3	2 hours						Passed Class XII Board Exam.(Com.)
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1								
	<i>Module I: Word ■ Excel ■ ACE ■ FACT</i>	2								
	<i>Module II: EX-NGN ■ Tally (Including VAT & TDS)</i>	3								
4	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6	4	2 hours						Passed Class XII Board Exam. (Non-Com.)
	<i>Module I: Computer Fundamentals ■ Operating Systems ■ IT Concepts ■ Word ■ Excel ■ Induction to Accounting</i>	3								
	<i>Module II: ■ ACE ■ FACT ■ EX-NGN ■ Tally (Including VAT & TDS)</i>	3								
<i>Class Time and Class Day may vary in exigency of circumstance</i>						<p>Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally after Morning and before Evening Batch & before or after Day Batch (One Class of 45 mins.Per Week. If required additional special classes may be held).</p> <p>Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)</p>				
N.B. The following documents are required at the time of admission						BATCH TIMINGS (Other than mentioned above)				
A. Photocopy of age-proof Certificate		ORIGINALS OF ITEMS A AND B MUST BE PRODUCED FOR VERIFICATION				Mor	9:00 AM	to	12:00 PM	
B. Photocopy of last board examination Mark Sheet/Certificate						Day	12:30 PM	to	3:30 PM	
C. 3 copies of recent passport size photograph						Eve	5:15 PM	to	8:15 PM	
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