



THE GEORGE TELEGRAPH TRAINING INSTITUTE

Krishnanagar Centre

Police Club Building, 11 M. M. Ghosh Street, Krishnanagar - 741101, Ph: (03472) 251866 krs@georgetelegraph.org

ADMISSION PARTICULARS

Session: April-May 2016

Refer to Computer Courses Chart for Software courses

Issued on 12th January 2016

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one	Course Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees	
					Fees	Fees	Fees	Fees	Fees	
					(A)	(B)	(C)	(D)	(E)	
ELECTRONICS										
1	Electronics Appliances Engineering	12	3	3						Passed Class X Board Exam.
2	Computer Hardware Engineering (with Networking - (LAN))	18	3	3 hours.						Appeared Class XII Board Exam.
3	Computer Hardware Technician	6	3	2 hours.						Passed Class X Board Exam. + qualification in basic electronics
4	Mobile & Telephone Repairing Technician	12								Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT, Cordless	6								Completed Module I
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6	3	3 hours						
5	Mobile & Telephone Mechanic (with EPBT, Cordless, Mobile handsets)	6	3	3 hours						Passed Class IX
ELECTRICAL										
6	Electrical Technician	12								Appeared Class X Board Exam.
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)		5	16 hours/week (4daysX3hrs+1dayX4hrs)						
CIVIL & MECHANICAL										
7	Automobile Engineering	24	3	3 hours						Passed Class X Board Exam.
8	Air-conditioning & Refrigeration Engineering	24	3	3 hours						Passed Class X Board Exam.
9	Air-conditioning & Refrigeration Technician	12								Passed Class IX
	Part I	6	3	3 hours						Completed Part I
	Part II	6	3	3 hours.						
10	Civil Draughtsmanship (with CAD)	12								Passed Class X Board Exam.
	Part I	6	5	15 hours/week (5daysX3hrs.)						Completed Part I
	Part II	6	5	16 hours/week (4daysX3hrs+1dayX4hrs)						
11	Diesel & Electric Pump, Generator Mechanic	6	3	2 hours						Passed Class IX
COMMUNICATION										
12	Communicative English and Personality Development	3 month (40 hours)	2	2 hours						GTTI Existing students
13	Spoken English	3	3	2 hours						Passed Class X Board Exam.
14	Advanced Spoken English	6	3	2 hours						Passed Class X Board Exam.
Class Time and Class Day may vary in exigency of circumstance										
Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins. Per Week)						Instalment to be paid within the following Dates				
						Second Instalment		Final Instalment		
For courses of six months in duration						-		Within 30th May 2016		
For courses of one year in duration						-		20th July 2016		
For courses of 18th months & above duration						15th Oct 2016		15th March 2017		
The following documents are required at the time of admission						PROSPECTUS: Rs.150/-				
A. Photocopy of age-proof Certificate B. Photocopy of last board/council/university examination Mark Sheet/Certificate C. 3 copies of recent passport size photograph						Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)				
Originals of item A and B must be brought for verification						By Order		Gora Dutta Principal		



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ADMISSION PARTICULARS: COMPUTER COURSES

Session: April-May 2016

*Refer to Main Chart for other courses
Issued on 12th January 2016*

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one Lump	Course Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Installment fees	2nd / Final Installment Fees	
					Fees	Fees	Fees	Fees	
					(A)	(B)	(C)	(D)	
COMPUTER SOFTWARE									
1	Computer Application & Programming (CAP)	12							Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6	3	4 hours					
	<i>Module II: Overview on HTML, Front Page, Photoshop Basics, Overview on VB Script & ASP, Oracle, OOP with C++, Basic Project.</i>	6							
2	Computer Aided Drafting (CAD)	6							D'man/ Polytech.
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1	3	2 hours					
	<i>Module I: Drafting Concepts ■ Basic CAD</i>	2							Completed ATE/ARE & D'man from GTTI
	<i>Module II: Intermediate CAD & Advanced CAD</i>	3							
3	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6							Passed Class XII Board Exam.(Com.)
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1	3	2 hours					
	<i>Module I: Word ■ Excel ■ ACE ■ FACT</i>	2							
	<i>Module II: EX-VGN ■ Tally (Including VAT & TDS)</i>	3							
4	Office & Internet	6							Passed Class X Board Exam.
	<i>Base Module: Computer Fundamentals ■ Operating Systems</i>	1	3	2 hours					
	<i>Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)</i>	2							
	<i>Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher</i>	3							
5	Desk Top Publishing (DTP)	6							Passed Class X Board Exam.
	<i>Base Module: Computer Fundamentals ■ Operating Systems</i>	1	3	2 hours					
	<i>Module I: Word ■ PowerPoint ■ Publisher ■ PageMaker</i>	2							
	<i>Module II: CorelDraw ■ PhotoShop ■ Freehand</i>	3							
Class Time and Class Day may vary in exigency of circumstance									
Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)							Instalment to be paid within the following Dates		
							Final Instalment		
For Courses of Six Months Duration							20th July 2016		
For courses of one year or more in duration							15th Oct 2016		
N.B. The following documents are required at the time of admission							PROSPECTUS: Rs.150/-		
A. Photocopy of age-proof Certificate							Please Note: At the time of admission: For one Lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)		
B. Photocopy of last board/council/university examination Mark Sheet/Certificate									
C. 3 copies of recent passport size photograph									
ORIGINALS OF ITEMS A AND B ABOVE MUST BE PRODUCED FOR VERIFICATION							by order Gora Dutta Principal		