

THE GEORGE TELEGRAPH TRAINING INSTITUTE

Barasat Centre



257F, Taki Road, P.O. Barasat, Dist.-24 Pgs(N), Pin.-700124, Ph.-9674165589/ 033 25843968

E-mail: brs@georgetelegraph.org

ADMISSION PARTICULARS: MAIN CHART

Session: April/May 2016

Refer to Computer Courses Chart for Computer Software courses

Issued on 12th January 2016

Sl. No.	COURSE	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme			Minimum Eligibility
		Duration (months)	Days per week	Classes per day	Fees	Fees	1st Installment Fees	2nd / Final Installment Fees	Final Installment Fees	
					(A)	(B)	(C)	(D)	(E)	
ELECTRONICS										
1	Computer Hardware Engineering (with Networking - (LAN))	18	3	3 hours						Appeared Class XII Board Exam.
2	Mobile & Telephone Repairing Technician	12	3	3 hours						Passed Class X Board Exam.
	Module I : Basic Electronics, EPBT, Cordless	6								
	Module II : Computer Software Overview, EPABX, Mobile handsets (GSM)	6								Completed Module I
3	Certificate Course in Smart Phone Repairing (Junior Technician Level)	3	3	4 hours 30 mins						Passed Class VIII Exam.
ELECTRICAL										
4	Electrical Technician	12	5	16 hours/ week (4daysX3hrs+1 dayX4hrs)						Appeared Class X Board Exam.
	(Including Wireman, Electrician, Armature Winder Overview & Engineering Drawing)									
5	Armature Winder	6	4	3 hours						Class IX
CIVIL & MECHANICAL										
6	Automobile Engineering	24	3	3 hours						Passed Class X Board Exam.
7	Automobile Technician (Two & Three Wheeler)	12	3	3 hours						Appeared Class X Board Exam.
8	Air-conditioning & Refrigeration Engineering	24	3	3 hours						Passed Class X Board Exam.
9	Air-conditioning & Refrigeration Technician	12	3	3 hours						Passed Class IX
	Part I	6								
	Part II	6								
10	Godrej Advance Certificate Course in Refrigeration, Air conditioning & Washing Machines	3 + 3 months (Internship)	6	8 hrs.						Passed Class X Board Exam.
11	Civil Draughtsmanship (with CAD)	12	5	15 hours/week (5daysX3hrs.)						Passed Class X Board Exam.
	Part I	6								
	Part II	6	5	16 hours/week (4daysX3hrs+1 dayX4hrs)						Completed Part I
12	CIVIL CONSTRUCTION TECHNOLOGY	12	3	4 hours						Passed Class XII Board Exam.
COMMERCIAL										
13	Telephone Operator & Receptionist	6	3	3 hours						Passed Class X Board Exam
14	Basic Beautician Course	3	3	2 hours						Class V
15	Advanced Beautician Course	6	3	3 hours						Passed Class X Board Exam.
COMMUNICATION										
16	Communicative English and Personality Development	3 month (40 hours)	2	2 hours						GTTI Existing students
17	Spoken English	3	3	2 hours						Passed Class X Board Exam
18	Advanced Spoken English	6	3	2 hours						Passed Class X Board Exam
<p><i>Class Time and Class Day may vary in exigency of circumstance</i></p> <p><i>N.B. For Electronics & Telecommunication Engg. Course Class Days may vary from 4 to 5 days per week (total class hours remaining same) In case of a batch being divided into small groups for better group wise practical training the class hours may go beyond the scheduled batch timings.</i></p>					<p>Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally after Morning and before Evening Batch & before or after Day Batch (One Class of 45 mins. Per Week if required additional special classes may be held).</p>					
<p>N. The following documents are required at the time of admission</p>					BATCH TIMINGS (Other than mentioned above)					
A. Photocopy of age-proof Certificate					Mor	9:00 AM	to	12:00 PM		
B. Photocopy of last board examination Mark Sheet/Certificate					Day	12:30 PM	to	3:30 PM		
C. 3 copies of recent passport size photograph					Eve	5:15 PM	to	8:15 PM		
					<p>Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)</p>					
					PROSPECTUS: Rs.150/-					
					by order		Gora Dutta		Principal	



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ADMISSION PARTICULARS: COMPUTER COURSES

Session: April/May 2016

*Refer to Main Chart for other courses
 Issued on 12th January 2016*

Sl. No.	COURSE	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Installment Fees	Final Installment Fees	
							Fees	Fees	
		(A)	(B)	(C)	(D)				
Computer Software									
1	Computer Application & Programming (CAP)	12	3	4 hours					Passed Class X Board Exam.
	<i>Module I: Computer Fundamentals, Operating Systems, Word, Powerpoint, Excel, Access, "C" Language, Internet, E-mail, Project</i>	6							
	<i>Module II: Overview on HTML, Front Page & Java Script, PHP with MySQL, Oracle, OOP with C++, Basic Project.</i>	6							
2	Office & Internet	6	3	2 hours					Passed Class X Board Exam.
	<i>Base Module: Computer Fundamentals ■ Operating Systems</i>	1							
	<i>Module I: Word ■ Excel ■ PowerPoint ■ Internet (Browsing & E-mailing)</i>	2							
	<i>Module II: Outlook ■ Access ■ PhotoDraw ■ Publisher</i>	3							
3	Computer Aided Drafting (CAD)	6	3	2 hours					D'man/ Polytech
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1							
	<i>Module I: Drafting Concepts ■ Basic CAD</i>	2							
	<i>Module II: Intermediate CAD & Advanced CAD</i>	3							
4	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6	3	2 hours					Passed Class XII Board Exam.(Com.)
	<i>Base Module: Computer Fundamentals ■ Operating Systems ■ IT Concepts</i>	1							
	<i>Module I: Word ■ Excel ■ ACE ■ FACT</i>	2							
	<i>Module II: EX-NGN ■ Tally (Including VAT & TDS)</i>	3							
5	Computerised Financial Accounting (CFA) (Including VAT & TDS)	6	4	2 hours					Passed Class XII Board Exam. (Non-Com.)
	<i>Module I: Computer Fundamentals n Operating Systems n IT Concepts Word n Excel n Induction to Accounting</i>	3							
	<i>Module II: n ACE n FACT n EX-NGN n Tally (Including VAT & TDS)</i>	3							
<i>Class Time and Class Day may vary in exigency of circumstance</i>						Communicative English is Compulsory for Courses having duration of 1 year and above. These Classes will be held additionally after Morning and before Evening Batch & before or after Day Batch (One Class of 45 mins.Per Week. If required additional special classes may be held).			
N.B. The following documents are required at the time of admission						BATCH TIMINGS (Other than mentioned above)			
A. Photocopy of age-proof Certificate		ORIGINALS OF ITEMS A AND B MUST BE PRODUCED FOR VERIFICATION				Mor	9:00 AM	to	12:00 PM
B. Photocopy of last board examination Mark Sheet/Certificate						Day	12:30 PM	to	3:30 PM
C. 3 copies of recent passport size photograph						Eve	5:15 PM	to	8:15 PM
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