THE GEORGE TELEGRAPH TRAINING INSTITUTE
Balurghat Centre

Chakvabani, P. O.- Balurghat, Dist.- Dakshin Dinajpur Ph: 9674165418/8335890333 Email id:bgt@georgetelegraph.org

ADMISSION PARTICULARS: MAIN CHART

Session: April/May 2016

Refer to Main Chart for other courses

Issued on 12th January 2016

Sl. No.	NAMES OF THE COURSES	CLASSES Duration (months)	CLASSES Days per week	CLASSES Classes per day	Admission Fees — Fees (A)	Course Fees if paid in one Lump — Fees (B)	1st Installment Fees — Fees (C)	2nd / Final Installment Fees — Fees (D)	3rd / Final Installment Fees — Fees (E)	Minimum Eligibility
	ELECTRONICS									
	Computer Hardware									
1	**Computer Hardware Mechanic** (Module I)	3	3	3 hours						Passed Class XII Board Exam.
2	**Computer Hardware Trouble Shooting Technician** (Module II)	3	3	3 hours						Passed Class XII Board Exam. (Completed Module I)
3	**Computer Network Technician** (With LAN) (Module III)	12	3	3 hours						Passed Class XII Board Exam. (Completed Module I & II)
	On Successful completion of all the above mention modules(Module-1, Module-2 and Module-3 of Computer Hardware Stream) the student will get additional certificate in **Hardware Engineering(with Networking LAN)"** On Successful completion Module-3, for Computer Network Technician the student will get additional certificate in **"Computer Hardware Technician"**									**"Computer**
	Mobile & Telephone Repairing Technician									
4	**Mobile and Telephone Repairing Mechanic** (Module I)	6	3	3 hours						Passed class X Board Exam
5	**Smart Phone Repairing Mechanic** (Module II)	6	3	3 hours						Passed class X Board Exam & Completed Module I
	OR									
6	**Mobile and Telephone Repairing Mechanic** (Module I)- Fast Track	3	4	4 hours 30 mins						Passed class X Board Exam
7	**Smart Phone Repairing Mechanic** (Module II)- Fast Track	3	4	4 hours 30 mins						Passed class X Board Exam & Completed Module I
	On Successful completion of all the above mention modules(Module-1, Module-2 (General and Fast Track) for Mobile Course) the student will get additional certificate in **and Telephone Repairing Technician"**									**" Mobile**
	ELECTRICAL									
8	**Electrical Mechanic** (Domestic & Industrial Wiring) (Module I)	3	5	16 hours/ week (4daysX3hrs+1 dayX4hrs)						Passed Class X Board Exam.
	MECHANICAL									
	Automobile Engg									
9	**Automotive Mechanic (Module I)**	6	3	3						Passed Class X Board Exam.
10	**Automotive Technician (Module -II)**	6	3	3						Completed Module I
11	**Professional Automotive Technician (Module-III)**	12	3	3 hours						Completed Module I& II/ITI
	On Successful completion of all the above mention modules(Module-1, Module-2, Module-3 for Automobile Engg.) the student will get additional certificate in **Engineering"**									**"Automobile**
	AC & Refrigeration Engg									
12	**Refrigeration Mechanic (Module 1)**	6	3	3						Passed Class X Board Exam.
13	**AC Mechanic (Module -2)**	6	3	3						Completed Module I
14	**AC, refrigeration and Washing Machine Technician (Module-3)**	12	3	3 hours						Completed Module I& II/ITI
	On Successful completion Module-3, for AC & Refrigeration Engg.) the student will get additional certificate in **" AC and Refrigeration Technician"** On Successful completion of all the above mention modules(Module-1, Module-2 & Module -3 for AC & Refrigeration Engg.) the student will get additional certificate in **AC and Refrigeration Engineering "**									**"**
	CIVIL									
15	Civil Draughtsmanship (with CAD)	12								Passed Class X Board Exam.
	Part I	6	5	3 hours.						
	Part II	6	5	4 hours.						Completed Part I
	COMMERCIAL									
16	**Professional Executive Secretary**	12	5	41/2 hrs.					-	Graduation
17	**Telephone Operator & Receptionist** (with computer software overview)	6	3	3 hours 45 min.					-	Passed Class X Board Exam.
	COMMUNICATION									
18	**Communicative English and Personality Development**	3 month (40 hours)	2	2 hours						GTTI Existing students
19	**Spoken English**	3 month	3	2 hours						Passed Class X Board Exam.
20	**Advanced Spoken English**	6 month	3	2 hours						Passed Class X Board Exam.

Class Time and Class Day may vary in exigency of circumstance

Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held additionally beyond normal class timings. (One Class of 45 mins.Per Week)

	Instalment to be paid within the following Dates	
	Second Instalment	**Final Instalment**
For courses of six months in duration	-	**20th July 2016**
For courses of one year and more in duration	**15th Oct 2016**	**15th April 2017**

N.B. The following documents are required at the time of admission | **PROSPECTUS: Rs.150/-**

A. Photocopy of age-proof Certificate

B. Photocopy of last board/council/university examination Mark Sheet/Certificate

C. 3 copies of recent passport size photograph

Please Note:
At the time of admission:
For one lump: Admission Fees +Course Fees i.e (A+B)
For Installment scheme: Admission Fees +Installment Fees i.e (A+C)

ORIGINALS OF ITEMS **A** AND **B** ABOVE MUST BE PRODUCED FOR VERIFICATION

By order   **Gora Dutta**   Principal

Estd. 1920

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ADMISSION PARTICULARS: COMPUTER COURSES

Session:April/May 2016

Refer to Computer Courses Chart for Computer Software courses

Issued on 12th January 2016

Sl. No.	NAMES OF THE COURSES	CLASSES			Admission Fees	Course Fees if paid in one Lump	Fees payable under Installment scheme		Minimum Eligibility
		Duration (months)	Days per week	Classes per day			1st Installment Fees	Final Installment Fees	
					Fees	Fees	Fees	Fees	
					(A)	(B)	(C)	(D)	
	COMPUTER SOFTWARE								
1	Computer Application (Word ,Excel, Powerpoint, E-mail & Internet)-module-1	3	3	2					Appeared Class X Board Exam.
2	Desktop Publishing (Word, Powerpoint, PageMaker, Corel Draw, Photoshop) Module-2	3	3	2					Appeared Class X Board Exam. & Completed Module I
3	Computer Aided Drafting (Primary, Intermediate and Advanced) - Module-3	6	3	2					D'man/Polytech.
4	Computer Financial Accounting (Excel, Tally -ERP)-Module-4	3	3	2					Completed Module I & H.S Com
5	Computer Application and Programme (CAP)	12							Passed Class X Board Exam.
	Module I: Computer Fundamentals, Operating Systems, Word, Power point, Excel, Access, "C" Language, Internet,computer typing E-mail, Project	6	3	4 hours					
	Module II : Overview on HTML, Front Page & Java Script, Oracle, OOP with C++, Basic, PHP with MY SQL Project.	6							

Class Time and Class Day may vary in exigency of		
Communicative English is Compulsory for Courses having duration of 1year and above. These Classes will be held		**Instalment to be paid within the following Dates**
For courses of six months in duration		**20th July 2016**
For courses of one year and more in duration		**15th Oct 2016**
N.B. The following documents are required at the time of admission		**PROSPECTUS: Rs.150/-**
A. Photocopy of age-proof Certificate		Please Note: At the time of admission: For one lump: Admission Fees +Course Fees i.e (A+B) For Installment scheme: Admission Fees +Installment Fees i.e (A+C)
B. Photocopy of last board/council/university examination Mark Sheet/Certificate		
C. 3 copies of recent passport size photograph		
ORIGINALS OF ITEMS **A** AND **B** ABOVE MUST BE PRODUCED FOR VERIFICATION		by order Gora Dutta Principal